|  |  |
| --- | --- |
| **REQUEST TO PERMANENTLY WITHDRAW A TAUGHT PROGRAMME** | Description: Bangor black |
| Any request to permanently withdraw programme requires the approval of the Pro-Vice Chancellor (Education).This form must be completed and uploaded to the appropriate instance of the programme in Worktribe. For full procedural information, please see: [*https://www.bangor.ac.uk/quality/course/valid.php.en*](https://www.bangor.ac.uk/quality/course/valid.php.en)A Withdrawal request may not be approved without sufficient reason if the programme has been published in a current prospectus.Approval from both Heads of Schools will be required if the scheme involves two or more schools (e.g. a joint or combined honours undergraduate degree).*Note1: Please consider the impact on ‘with foundation year’ and BUIC versions of the programme**Note 2: It is not possible to reinstate a programme that has been permanently withdrawn on Worktribe. Reinstatement of the programme may have to be approved by the Academic Scrutiny Group and may require a Validation process.* |
| **PART ONE - Approval in principle** |
| 1. Title of Programmes

Please include ‘with Foundation Year’ and BUIC versions of the programme |  |
| 1. Level of award :
 |    |
| 1. Programme Code:
 |  |
| 1. UCAS Code *(if appropriate):*
 |
| 1. From which academic year will the programme be withdrawn?
 |  |
| 1. Rationale:
 |  |
| 1. Admissions

Are there any holding offers, or any applications been received for which decisions have not yet been made?  |

|  |
| --- |
| *List current applicant numbers at different stages of the admissions process* |
| *UF* |  |
| *CF* |  |
| *UI* |  |
| *CI* |  |
| *Awaiting decision*  |  |

 |
| 1. Modules
 | Please note that any modules that will no longer be offered must also be withdrawn in Worktribe. |
| 1. Prospectus/Marketing material:
 | *(Please indicate in which prospectus/marketing material the programme has been included)* |
| **The School is responsible for dealing with all applicants within the system referenced in 9. above, as detailed in the procedure:**[*https://www.bangor.ac.uk/quality/course/valid.php.en*](https://www.bangor.ac.uk/quality/course/valid.php.en) |
| 1. Name of College / School staff member responsible for dealing with live applicants:
 |  |
| 1. Have other Schools/Colleges been consulted?
 | Yes |
| 1. Confirmation by Marketing, Communications and Recruitment that all live applicants have been dealt with.
 | Signed: Date: |