Table 1 Sponsorship Representatives HMS AEC

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| **Personnel** | **Role in relation to process/procedures** |
| HCMS Chair:Dr Lynne Williams | 1. Coordination and liaison with researchers in developing ethical/governance procedures during study design and application process, as necessary.
2. Conduct and completion of initial approval process by peer review allocated to 2 specialised staff.
3. Ensuring necessary amendments are satisfactorily completed.
4. Monitoring compliance with terms of approval through reports provided by Clinical Trials team that are forwarded by Dr Huw Roberts.
5. Expedite any subsequent requests for amendments to study submitted by Clinical Trials team.
6. Initiating any escalation procedures to UREC as necessary.
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| HCMS AEC Committee member/School Manager/ Sponsor representative liaison with Clinical Trials team:Dr Huw Roberts | 1. Coordination and liaison with research team in developing ethical/governance procedures during study design and application process, as necessary.
2. Participate in the initial approval process by peer review allocated to 2 specialized staff.
3. Provide bridging process between sponsor (Bangor University) and the research team by attending team meetings at 3- 6 monthly intervals and provide reports/updates to HCMS AEC.
4. Member of the Standing Trials Sub-Committee of UREC.
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| Bangor University Governance / UREC Representative :Gwenan Hine | 1. Lead Member of the Standing Trials Sub-Committee of UREC with Dr Peter Higson (Chair of UREC).
2. Ensure appropriate safeguards are maintained for governance of Clinical Trials during their conduct.
3. Report any breaches to the terms of approval, risk areas not accounted for in initial approval or actions taken by the Standing Trials Sub-Committee of UREC to Bangor University as Sponsor.
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| Bangor University Insurance: Please contact the administrato | 1. Provide advice and guidance to research team as part of development of study design relating to risk assessment.
2. Provide approval of initial insurance on behalf of sponsor following detailed assessment and sanction by underwriters.
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