|  |  |  |  |
| --- | --- | --- | --- |
| BangorLogoRGBLandscape | **SAMPLEWeekly Vehicle Inspection / Maintenance Checklist** |  | **Note Vehicle Damage:****car2****car1** |
| **Vehicle:** |  |  |
| **Registration:** |  | **Mileage:** |  |  |
|  |  |
| **Mark each item to side with:** |
| **✓** | **Satisfactory** | **🗴** | **Defective** | **N/A** | **Not Applicable** |  |
|  |  |
| **Include any relevant comments:** |  |
|  | **Windscreen / Windows** (clean / undamaged) |  |
|  | **Mirrors**(present / undamaged) |  |
|  | **Lights (reversing / head / brake / side / indicators / number plate)**(working / undamaged) |  |
|  | **Tyre Pressure (incl. spare wheel)**(correct as per guidance) |  | **General Remarks / Further Action:** |
|  | **Tyre Wear (incl. spare wheel)**(minimum 1.6mm tread depth and even wear pattern) |  |
|  | **Seat Belts**(available / working) |  |
|  | **General Cleanliness** (good / poor) |  |
|  | **Number Plates**(visible) |  | **Check Completed By:** |
|  | **Electric Vehicles: Charging Cable / Connection Point (vehicle & charging point)**(good order / clean) |  | **Date:** | **Time:** |