



## NON-SMOKING POLICY

<b>Date</b>	<b>Purpose of Issue / Description of Change</b>	<b>Equality Impact Assessment Completed</b>
1 <sup>st</sup> May 2008	Initial Issue	
1 <sup>st</sup> May 2012	Review	
25 <sup>th</sup> November 2014	Review	
27 <sup>th</sup> February 2020	Review	
16 March 2023	Reviewed and approved by the Health, Safety and Emergency Management Task Group	17 <sup>th</sup> December 2019. Reviewed 16 March 2023

<b>Policy Officer</b>	<b>Senior Responsible Officer</b>	<b>Approved By</b>	<b>Date</b>
Head of Health & Safety	Chief Operating Officer	Health & Safety Committee	7 <sup>th</sup> Feb 2008

This Policy will be reviewed in 2026

## **1. INTRODUCTION**

It is recognised that tobacco smoke in the environment is a health hazard to both smokers and non-smokers through passive smoking. In addition to putting people at risk from preventable diseases and premature death, smoking can also act as an irritant in the eyes, throat, and respiratory tract and aggravate asthma.

In response to this the University is committed to establishing a smoke-free environment for persons not wishing to smoke or be subjected to smoke. It is also hoped this Policy will encourage and promote good health.

## **2. POLICY STATEMENT AND SCOPE**

It is the policy of Bangor University, so far as is reasonably practicable, but in accordance with the relevant statutory requirements and good practice, to ensure the health and safety of staff, students and visitors to the University.

Smoking is prohibited within all University buildings and hired, owned and leased vehicles.

Smoking is also prohibited on University sites where designated smoking areas are established and within five metres of all other University buildings. At some University sites smoking is prohibited throughout those sites.

The University may also implement additional smoking restrictions as it sees fit to do so.

### **The Policy applies to:**

- All Staff, Students, Contractors and Visitors.
- Each College and Department.
- University Land and Buildings.
- University owned, leased and rented vehicles.

### **The Policy does not apply to:**

- Public and private land not owned or managed by the University.

## **3. RELATED POLICIES AND LEGISLATION**

In addition to the general duties of the Health and Safety at Work etc. Act, the Public Health (Wales) Act states the restrictions on smoking in enclosed and substantially enclosed, public and workplaces.

## **4. DEFINITIONS / TERMINOLOGY**

For the purposes of this Policy the following definitions apply:

**Smoking:** Use of any lit tobacco product, including cigarettes, pipes, cigars and shisha or the use of an electronic cigarette (e-cigarette) or similar device that produces a visible vapour or smoke.

## **5. DUTIES OF THE UNIVERSITY**

The University shall provide adequate resources to:

- a. Prevent smoking within any workplace.
- b. Implement effective measures to ensure the health and safety of staff, students and others affected by the University's undertakings.

## **6. COLLEGES AND PROFESSIONAL SERVICES RESPONSIBILITIES**

Each College, School and Professional Service shall:

- a. Ensure that staff, students, and visitors under their control are informed of the Policy and are made aware of where smoking is, and is not, permitted.
- b. Ensure that all relevant vehicles to any extent under their control are smoke-free and display the required signs.

## **7. STAFF AND STUDENT RESPONSIBILITIES**

All staff and students must comply with the requirements of the Non-Smoking Policy.

A breach of the Policy will be considered a disciplinary offence and smoking in areas of high risk or sensitivity, such as laboratories, storerooms or close to flammable materials, will be considered an act of gross misconduct and immediate disciplinary action may be taken.

Cigarette waste should be disposed of properly and considerately in an appropriate waste bin.

## **8. ENFORCEMENT**

A breach of the University's Non-Smoking Policy will be considered a disciplinary offence and smoking in areas of high risk or sensitivity, such as laboratories, storerooms or close to flammable materials, will be considered an act of gross misconduct and immediate disciplinary action may be taken.

## **9. FURTHER INFORMATION – SUPPORT FOR SMOKERS**

Further information is available on the Health and Safety Website for staff wishing to stop smoking. Student advice is available through Student Services, the Students' Union and from the University's commissioned Medical Practice.

## **10. EQUALITY IMPACT ASSESSMENT**

This Policy statement and its associated guidance should have no detrimental impact on any person with a protected characteristic. All smoking areas will be accessible.

## **11. REVIEW AND AUDIT PROCEDURES**

Health and Safety, Campus Services may undertake periodic audits or reviews to assess the effectiveness of and compliance with, this Policy.

Colleges / Professional Services must periodically review their own procedures to ensure the requirements of this Policy are implemented, suitable and effective.

The Health, Safety and Emergency Management Task Group will review this Policy in accordance with the agreed Review Schedule, with any significant changes considered by the University Executive.

**End.**