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| **APPLICATION TO WORK FLEXIBLY** |
| FULL NAME: ………………………………………………………………………………………………..SCHOOL / DEPARTMENT: ……………………………………………………………………………….PAYROLL No: ………………………….. E-MAIL: …………………………………………...HEAD OF SCHOOL / LINE MANAGER’S NAME: ……………………………………………………….. |
| [ ]   | I would like to make a statutory request under the Employment Rights Act 1996 and regulations made under it, to work a flexible working pattern that is different to my current working pattern under my right provided in law.  |
| [ ]  | I have not made a request to work flexibly under this right during the past 12 months. |
| **Describe your current working pattern (days/hours/times worked)** |
| **Describe the working pattern you would like to undertake in the future, providing as much information as possible to support your application**   |
| I would like this working pattern to commence from (date):……………………………………… |
| **I think this change in my working pattern will affect the department/school and my colleagues as follows**: |
| **I think the effect on the department/school and my colleagues can be dealt with as follows**:  |
| Signed:……………………………………………………………….. Dated:…………………………………... |

Return to: Catherine Hughes, Human Resources (Catherine.hughes@bangor.ac.uk)