**Bangor University**

**NOMINATION OF EXTERNAL EXAMINER**

**for Research Degrees (Collaborative Provision)**

**for Dual or Joint awards**

**answer all sections**

Please refer to Code of Practice for External Examiners for research degrees: http://www.bangor.ac.uk/regulations

This form should be returned to **Dr Sarah Jackson, Quality Assurance Manager, Quality Enhancement Unit *at least one month******before*** the thesis is to be submitted for examination.

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| --- | --- |
| **Details of Partner Institution** |  |
| Partner Institution |  |
| Scheme name if applicable (e.g. FONASO) |  |
| Contact person at Bangor University |  |
| Where is the examination taking place? | Bangor University or Partner Institution |
| Who is appointing the External Examiner? | Bangor University or Partner Institution |
| Name, role and e-mail address of relevant authority in partner institution to either confirm BU’s approval or to verify partner’s approval of nomination as appropriate. |  |
| Number of External Examiners involved in examination |  |

|  |  |
| --- | --- |
| **Subject of Examination** |  |
| 1. Student’s Full Name |  |
| 1. Student’s Banner ID Number |  |
| 1. School |  |
| 1. Award: (delete as appropriate) | MbyRes/MPhil/PhD/DMin/EdD/DClinPsy/DHealthcare |
| 1. Title of Thesis |  |
| 1. Supervisors | Bangor:  Partner: |
| 1. Chair of Viva |  |
| 1. Internal Examiner(s) | For Bangor:  For Partner: |
| 1. Charge code |  |
| The Academic Registry will pay a maximum of £400 for travel and subsistence expenses. Any expenses over this amount must be covered by the School. Please indicate which charge code should be re-charged. | |

If the answer **to ANY of questions [18] or [19b] or [20a] or [20b]** is **NO,** the application must be supported by a current curriculum vitae **and** a statement to explain the nomination (to be signed by the Head of School).

If the nominee is based **outside the UK** please enclose a copy of the nominee’s current curriculum vitae.

|  |  |
| --- | --- |
| **Proposed External Examiner** | |
| 1. Name and title |  |
| 1. Nationality |  |
| 1. Address for correspondence, including postcode |  |
| 1. Telephone number |  |
| 1. E-mail address |  |
| 1. Academic and professional qualifications: |  |

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Delete as  appropriate** | | **For Academic Office use only** |
| 1. **If the External Examiner is to be appointed by Bangor University, for a viva to be conducted in the UK:**  Is the proposed examiner eligible to work in the UK (in the same profession and at the same professional level required for external examining)? (Para 5 of CoP for External Examiners)If **NO,** the viva ***must*** be held by video conference. | **Yes** | **No** |  |
| 1. Has the proposed examiner provisionally agreed to be nominated for appointment? | **Yes** | **No** |  |
| 1. Is the nominee of University Senior Lecturer status or above, or the equivalent? | **Yes** | **No** |  |
| (Note: Senior Lecturer Status is defined as the equivalent of Senior Lecturer at BU. Para 8 of CoP for External Examiners) |  |  |  |
| 1. Is the external examiner currently in employment?  If **Yes**, please answer question 19a, if **No** please answer question 19b | **Yes** | **No** |  |
| * 1. Present place of work: | | |  |
| * 1. Has the examiner been retired less than five years?  If **Yes**, what was the previous appointment/place of work? (Para 12 of CoP for External Examiners) | **Yes** | **No** |  |
| 1. Has the external examiner ever been an employee or a student of the University? (Para 11 of CoP for External Examiners) If **Yes**, please answer question 20a or 20b,  if **No** please go to question 21 | **Yes** | **No** |  |
| * 1. If former employee: has at least five years elapsed or sufficient time for students supervised by that member of staff to have passed through the system, whichever is the longer. | **Yes** | **No** |  |
| * 1. If former student: has ten years lapsed since leaving the University? | **Yes** | **No** |  |
| 1. Previous experience in relation to higher degree examining of nominee. If the Examiner is from outside the University system, does s/he have sufficient experience of research degree standards? Please outline. (Paras 7 & 9 of CoP for External Examiners) | | |  |
| 1. Is there any existing relationship between School staff (or the candidate) and the External Examiner which is likely to comprise the independent and fair judgment of the External Examiner? (Para 14 of CoP for EEs) | **Yes** | **No** |  |
| 1. Has the nominee previously examined a research degree for the school? (Para 6 of CoP for External Examiners) | **Yes** | **No** |  |

**Head of School Authorisation:**

Signed: Date:

Head of School:

**Approval by Teaching & Learning Strategy Group**

Head of Quality Enhancement: Date: