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| **REQUEST TO**  **SUSPEND/DISCONTINUE**  **A SCHEME OF STUDY** | | Description: Bangor black |
| Any request to suspend/discontinue a scheme of study requires the approval of the Pro-Vice Chancellor, Education and Student Experience. This form must be completed and submitted to the Quality Assurance & Validation Unit which will then process the request. For full procedural information, please see: [*https://www.bangor.ac.uk/quality/course/valid.php.en*](https://www.bangor.ac.uk/quality/course/valid.php.en)  A suspension/discontinue request may not be approved without sufficient reason if the programme has been published in a current prospectus.  If the scheme involves two or more schools (e.g. a joint or combined honours undergraduate degree) then the form must be signed by both Heads of Schools.  This form must be returned to the Quality Assurance and Validation Unit. | | |
| 1. Title of Programme | In English:  In Welsh: | |
| 1. Level of award : | *e.g. BA, MSc, Cert HE, PG Dip* | |
| 1. Programme Code: |  | |
| 1. UCAS Code *(if appropriate):* |  | |
| 1. Exit points: |  | |
| 1. This scheme of study is to be: | SUSPENDED FOR \_\_\_\_ YEARS  DISCONTINUE  *(mark as appropriate)* | |
| 1. Proposed date to be implemented: |  | |
| 1. Rationale: |  | |
| 1. Admissions   Are there any holding offers, or any applications been received for which decisions have not yet been made? | |  |  | | --- | --- | | *List current applicant numbers at different stages of the admissions process* | | | *UF* |  | | *CF* |  | | *UI* |  | | *CI* |  | | *Awaiting decision* |  | | |
| 1. Please specify any modules that will no longer be offered: |  | |
| 1. Prospectus/Marketing material: | *(Please indicate in which prospectus/marketing material the programme has been included)* | |
| 1. Name of School: |  | |
| **The School is responsible for dealing with all applicants within the system referenced in 9. above, as detailed in the procedure:**[*https://www.bangor.ac.uk/quality/course/valid.php.en*](https://www.bangor.ac.uk/quality/course/valid.php.en) | | |
| 1. Name of College / School staff member responsible for dealing with live applicants: |  | |
|  | Head of School Signature:  Date: | |
| 1. Have other Schools/Colleges been consulted? | YES  NO  Name of School:  Head of School Signature: | |
| 1. **Pro Vice-Chancellor** | Signed:  Date: | |