

# Making a CPD Module Application to Bangor University

## APPLICANT INSTRUCTIONS

To make an application to Bangor University for a continuing professional development module, you are required to:

- Submit a formal application into the Direct Applications (DA) system
- For 'Independent Prescribing', you must also complete and submit the Supplementary Information Form (link to the form for GPhC registrants and NMC/HCPC Registrants)

Guidance for making a formal application into the Direct Applications (DA) system.

1. Applicants should make their application via DA: <https://apps.bangor.ac.uk/applicant/>

**Apply to Bangor!**

Start here for:

- All Postgraduate study
- Full-time Undergraduate study for non-EU students
- Stand alone modules
- Degree Apprenticeships
- FE Collaborative Provision

[Apply now](#)

Full-time UK and EU undergraduate candidates should apply via UCAS, the only exceptions being for Degree Apprenticeships and FE Collaborative Provision programmes, e.g. Professional Policing. Full-time non-EU students can either apply direct here or through UCAS. However, non-EU candidates who already have an application in the UCAS system must apply to us via UCAS only. Please note that Part-time applicants should contact the relevant School in the first instance.

**BU Staff**  
Bangor University staff may be eligible for tuition fee waivers.  
[Find Out More!](#)

**Agents**  
Access the application system for International Agents.  
[Agent Login](#)

**BUIC Courses**  
BUIC (Bangor University International College) is an embedded on-campus college for international students to start their studies at Bangor University.  
[Find Out More!](#)

If you have concerns about the way your application has been processed, see our [Appeals and Complaints Procedure for Enquirers and Applicants](#).  
See our [Privacy Notice for Students](#) for information on how we process your data

**Footer:**  
Bangor University  
Bangor, Gwynedd, LL57 2DG  
+44 (0) 1248 351151  
Registered Charity. No. 1141565  
Copyright © 2001-2020

- Select '**Apply now**'

You will be taken to the **Home page** for your application which lists the sections which must be completed:

Please complete all sections below starting with Personal Details.  
Please save each section as they are completed. You may return to your application at any time.  
When all sections have been completed you may submit your application.

- ① ✓ Personal Details
- ② Degree programme
- ③ Additional Information
- ④ Contacts
- ⑤ ✓ Education History and Professional Qualifications
- ⑥ Professional Experience
- ⑦ Language Ability
- ⑧ ✓ Financing your Studies
- ⑨ Upload Supporting Documentation

- Complete each section as per the following instructions.
- Use the tabs at the top, or the section listing to navigate to the sections.
- As each section is fully completed, it will be 'ticked off'.

### 1. Personal Details Section. All \* fields are mandatory.

Please enter personal information about yourself on this page.  
Your application will not be discriminated on the grounds of gender, age or ethnicity.

**Title \*** Ms  
Select your title

**Given name \*** Jane  
Enter your first given name as it appears in your passport

**Family name \*** Jones  
Enter your family name in full as it appears in your passport

**Previous surname** Previous surname  
Enter your previous surname if applicable

**Preferred name** Preferred name  
Please enter the name by which you prefer to be known if it is not your first given name

**Middlenames** Middlenames  
Enter your middle given name(s) as they appear in your passport

**Date of Birth \*** November 4 1988  
Insert your date of birth as it appears in your passport

**Gender \*** Female

**Nationality \*** British [GB]  
Your nationality corresponds to your nationality in your passport

**Passport Number** Passport Number

**Passport Expiry Date** --- --- ---  
It is important that you enter your passport details AND upload a copy of your passport ID page. If you do not have a valid passport, tick the statement below

I do not have a passport

**Country of Birth \*** United Kingdom [GB]  
In which country you were born?

**Ethnicity \*** White - British  
Give details of your ethnic background

**Save and continue**

- Once all \* fields have been completed, select **Save and continue**, and move on to the next section.

## 2. Programme Section: select 'Non-graduating Undergraduate' for Level 6 modules or 'Non-graduating Postgraduate Taught' for Level 7 modules

The screenshot shows the Bangor University website with a navigation menu. Under 'Available programmes', there are three columns of options. A red arrow points from the top of the page to the 'Non-graduating Undergraduate...' link in the first column.

Undergraduate/ Bachelor Degree (BSc, BA, LLB)	Postgraduate/ Taught masters (MSc, MA, MBA, LLM)	Postgraduate Research (PhD, EDD, MPhil, Masters by Research)	MRes
Undergraduate...	Postgraduate...	Your own research project...	MRes...
		PhD project opportunity...	
		Bangor University Advertised Studentships...	
Non-graduating applications / stand alone modules	Restricted admission (passcode required)	Distance Learning	
Non-graduating Undergraduate...	Cymraeg mewn Blwyddyn / Welsh in a Year	Distance Learning...	
Non-graduating Postgraduate Taught...	Head Teachers Leadership programmes (National Consortia in Wales)		
Non-graduating Postgraduate Research...	MA Education Studies (Singapore)		
	PGCE Courses in Education		
	DIP/DBT Dialectical Behaviour Therapy		
	BA in Primary Education		
	PG Cert in Consumer Psychology		

- Select the appropriate programme –

➤ level 6, **Undergraduate / Bachelor programme** / “**Non-Graduating Taught Modules in Health**” (NGU/HS, B7AU) [this course will appear in the dropdown list]

The screenshot shows the Bangor University website with the 'Course lookup' dropdown menu open. The menu lists various modules, with 'Non-Graduating Taught Modules in Health (NGU/HS B7AU)' highlighted.

### Course lookup \*

Languages for All (NGU/LFA R50U)  
 Non-Graduating Taught Modules in Education (NGU/EDU X30U)  
 Non-Graduating Taught Modules in Electronic Engineering (NGU/ELENG H60U)  
**Non-Graduating Taught Modules in Health (NGU/HS B7AU)**  
 Non-Graduating Taught Modules in Health Studies (NGU/NURSAS B7BU)  
 Non-Graduating Taught Modules in Law (NGU/LAW M10U)  
 Non-Graduating Taught Modules in Psychology (NGU/PSY C80U)  
 Non-Graduating taught modules in Biological Sciences (NGU/BIOS C10U)  
 Non-Graduating taught modules in Business and Finance (NGU/BUSFIN N40U)  
 Non-Graduating taught modules in Computer Science (NGU/COMP G44U)  
 Non-Graduating taught modules in Criminology (NGU/CRIM L31U)  
 Non-Graduating taught modules in Cymraeg (NGU/CYM Q50U)  
 Non-Graduating taught modules in English Literature (NGU/ENG Q30U)  
 Non-Graduating taught modules in French (NGU/MLF R10U)  
 Non-Graduating taught modules in German (NGU/MLG R20U)  
 Non-Graduating taught modules in History (NGU/HIS V10U)  
 Non-Graduating taught modules in Italian (NGU/MLI R30U)

➤ level 7: **Postgraduate Taught Masters** / “**Non-Graduating Taught Modules in Health**” (NGGT/HEALTH B7AV)” [this course will appear in the dropdown list]

The screenshot shows the Bangor University website with the 'Course lookup' dropdown menu open. The menu lists various modules, with 'Non-Graduating Taught Modules in Health (NGGT/HEALTH B7AV)' highlighted.

### Course lookup \*

Non-Graduating Taught Modules in Business (NGGT/B N10A)  
 Non-Graduating Taught Modules in Biological Sciences (NGGT/BIOS C10T)  
 Non-Graduating Taught Modules in Computer Science (NGGT/CS G40U)  
 Non-Graduating Taught Modules in Electronic Engineering (NGGT/ELENG H60T)  
 Non-Graduating Taught Modules in English (NGGT/ENG Q30T)  
**Non-Graduating Taught Modules in Health (NGGT/HEALTH B7AV)**  
 Non-Graduating Taught Modules in History (NGGT/HIS V10T)  
 Non-Graduating Taught Modules in Law (NGGT/LAW M10T)  
 Non-Graduating Taught Modules in Linguistics (NGGT/LING Q10T)  
 Non-Graduating Taught Modules in Medical Sciences (NGGT/MS B10T)  
 Non-Graduating Taught Modules in Natural Sciences (NGGT/AGF D30T)  
 Non-Graduating Taught Modules in Ocean Sciences (NGGT/OS F70T)  
 Non-Graduating Taught Modules in Psychology (NGGT/PSY C80T)  
 Non-Graduating Taught Modules in Social Sciences (NGGT/SOC L30T)  
 Non-Graduating Taught Modules in Sport Sciences (NGGT/SHES B60A)  
 Non-Graduating taught modules in Banking, Finance and Mgt (NGGT/BIF L10A)  
 Non-Graduating taught modules in Education (NGGT/EDU X30T)

➤ You should then complete the following screen:

Applications Menu Personal Programme Additional Info Contact Education Employment Language Finance Documents

**Course lookup \***  
Non-Graduating Taught Modules in Health (NGGT/HEALTH B7AV)

**Part time \***  
Part time

If you do not require a Tier 4 student visa and wish to study part-time or via distance-learning, select 'Part time' here.

**Non-graduating / standalone module(s) applications**  
NHS 4434

Please specify the module code(s) you wish to study.  
Levels 4-6 (undergraduate) and Level 7 (postgraduate taught)

**Starting \***  
September (202021)

Add Cancel

- Enter the **specific module code (or title if you do not know the code)** here. Most module codes can be found on the School's webpage: <https://www.bangor.ac.uk/health-sciences/post-registration-modules.php.en>
- **Starting:** Select the appropriate academic year from the drop down– the academic year runs from Sept – Aug.
- **Add:** remember to fix the selection by using this button.

**3. Additional Info Section.** This is a minimal series of yes/no questions. Additional free text / dropdowns only appear when relevant to your selection of the radar buttons.

UNIVERSITY

Applications Menu Personal Programme Additional Info Contact Education Employment Language Finance Documents

### Additional Information

Are you a current Bangor University student, or have you applied to Bangor University or studied at Bangor University previously? \*  
 Yes  
 No

Do you have any disabilities? \*  
 Yes  
 No

Disability \*  
-----

This question is included for the purposes of monitoring equal opportunities and to ensure that the University can provide students with appropriate facilities and the best available support. This information will be passed on to the University's Disability Service who will contact you in due course.

During the period of your proposed study, will you be registered simultaneously for any other Higher Education qualification either at Bangor or elsewhere? \*  
 Yes  
 No

Please provide details \*  
-----

Have you lived in the UK/EU continuously with the exception of holiday periods since birth? \*  
 Yes  
 No

Where have you been resident during the last 10 years? Please provide the countries you have lived in together with the dates. \*  
-----

Save and continue

- Press the **Save and continue** button and move on to the next section.

#### 4. Contact Section. Complete with your contact details.

The screenshot shows a web application interface with a navigation menu at the top containing: Applications, Menu, Personal, Programme, Additional Info, Contact, Education, Employment, Language, Finance, Documents. The 'Contact' tab is selected. Below the menu is the heading 'Permanent Home Address'. The form includes the following fields: 'Country \*' with a dropdown menu showing 'United Kingdom [GB]'; 'Postcode / ZIP' with a text input field containing 'LL.....'; a 'Find' button; 'Address line 1 \*' with a text input field containing '20' and a sub-label 'House number or house name and street, building number'; 'Address line 2' with a text input field containing 'Address line 2' and a sub-label 'Enter town/city further down, not here.'; 'Address line 3' with a text input field containing 'Address line 3' and a sub-label 'Enter town/city below, not here.'; 'Postal Town / City \*' with a text input field containing 'BANGOR'; and 'Phone number' with a text input field containing '01248 000000'. A blue 'Save and continue' button is located at the bottom of the form, with a red arrow pointing to it from the text below.

- Press the **Save and continue** button and move to the next section.

#### 5. Education Section

##### Education History and Professional Qualifications

Please provide details of current and previous education history.

The screenshot shows a form for 'Education History and Professional Qualifications'. It includes the following fields: 'Institution \*' with a text input field containing 'Institution' and a sub-label 'As it appears on your certificate / transcript.'; 'Country \*' with a dropdown menu showing '-----'; 'Title of Qualification \*' with a text input field containing 'Title of Qualification' and a sub-label 'As it appears on your certificate / transcript. E.g. BSc (hons) Psychology'; 'Grades Achieved / Expected' with a text input field containing 'Grades Achieved / Expected'; 'Course Attended From \*' with two dropdown menus showing '---'; 'Course Attended To \*' with two dropdown menus showing '---'; and 'Date Qualification Awarded / Expected' with two dropdown menus showing '---'. A blue 'Save and Add' button is located at the bottom of the form.

I have no education history - Continue

- This section collects educational history and professional qualifications. It is understood that you will have such qualifications. However, if the details are entered, you will be required to upload further evidence. In order to streamline the application process, it has been agreed with the school that you may select the **'No educational history'** button and move on to the next section.

Alternatively, complete the section with your Educational and Professional details. The final **Documents** tab will then generate an upload slot for you to provide copies of your certificates, etc, but upload is not mandatory for submission of the application.

## 6. Employment Section

### Professional Experience / Employment History

Please give details of relevant employment: paid, work experience, and voluntary.

Give details of any professional background / experience. This may help support your application. Such information may be particularly relevant if your academic qualifications alone do not meet a course entry requirement.

#### Add new employment history

Employer \*

Position \*

Date From \*

Date To    
Leave blank if this is your current employer

Details of responsibilities and duties

- This section collects employment history and professional experience. It is understood that you have such employment and experience. However, if the details are entered, you will be required to upload further evidence. In order to streamline the application process, it has been agreed with the school that you should just select the **'No employment history'** button and move on to the next section.

Alternatively, complete the section with your Employment details. The final **Documents** tab will then generate an upload slot for you to provide evidence, but upload is not mandatory for submission of the application.

## 7. Finance Section. If your tuition fees are covered by the Health Board or HEIW, minimal information is sufficient, as per the example below.

 g.l.mew@bangor.ac.uk Logout Cym

Applications **Menu** Personal Programme Additional Info Contact Education Employment Language **Finance** Documents

### Financing Your Studies

How will you finance your studies? \*

Exact name of funding authority \*

Country \*

Give details of the amount of the award \*

Sponsorship will cover \*

Value of scholarship in GBP \*

Have you been awarded this funding? \*  Yes  No

**Self-Funding**  
This means that you and/or your family will be paying the tuition fees and living costs.

**I am looking for a full scholarship**  
This means that you require a full scholarship in order to meet the cost of tuition fees and living costs. Please note that Bangor University is unable to offer any FULL scholarships at this time.

**Sponsored**  
This means that you have secured or are applying to a sponsor eg government, employer, organisation for financial support to cover the costs of studying and living in Bangor.

**Scholarship/Studentship**  
This means that you have secured or are applying for a scholarship (eg Chevening, Commonwealth Scholarship Commission, other in-country scholarship schemes) or a Studentship (e.g. UKRI – previously RCUK, AHRC, ESRC, NERC, EPSRC, etc), to cover the costs of studying and living in Bangor.

**Bangor University advertised studentship**  
This means that you have secured or are applying for a studentship that is being organised and advertised by Bangor University

**Student Loan**  
This means that you have secured or are applying to an organisation / funding authority for a financial loan to meet the costs of the tuition fees and living costs and that this student loan will later be repaid.

- Complete the fields as suggested above.

- If you are self-funding, or funded by an independent GP practice, please provide the details as appropriate.
- CPD module fees will be variable, enter a nominal amount of £100.
- ‘Have you been awarded this funding?’:
  - If you select ‘Yes’, you will be required to upload evidence of the funding in Section 8, Documents
  - If you select ‘No’ you will not be required to upload evidence in Section 8.
- Once all \* fields are completed, press the **Save and continue** button.

## 8. Documents Section.

This section requests the upload of documentation to support your application. The list of documents requested will reflect the information you have submitted in the previous sections.

The minimum MANDATORY upload document which will display is the **Personal Statement / statement of purpose** (if you have confirmed funding approved, there will also be a mandatory document upload for this evidence – see Section 7).

PRIFYSGOL BANGOR UNIVERSITY

g.l.mew@bangor.ac.uk Logout Cymraeg

Applications Menu Personal Programme Additional Info Contact Education Employment Language Finance Documents

Please upload supporting documentation.  
You can upload more than one document in each section. (Max size 10MB)

If you have a CV (Curriculum Vitae) upload a copy here.  
*A CV should provide a summary of your career history, educational history and qualifications. If you have been in full time employment for a number of years, a CV detailing your career history e.g. start and end date and a brief description of your responsibilities for each position will be required.*

Upload

Upload a personal statement / statement of purpose as part of this application. **Required**  
*A personal statement should detail your skills, your experience, and your reasons for applying for this particular programme, how it will contribute to your career plan and ambitions for the future. One page of A4 is sufficient.*

Policing Degree Apprenticeship and Grad Dip Instructions.pdf

Upload another file

Upload references.  
*Please upload an academic reference letter / letter of recommendation from your current institution or the most recent institution at which you studied. If you are applying under the mature student regulations or have been out of education for some time, your reference should be from a relevant employer. All offers of admission will remain conditional until a satisfactory reference has been received. It is your responsibility to provide this reference and it must be on institutional headed paper, signed and dated by the referee, and should include the referee's full contact details.*

Upload

Continue

- You will be unable to submit your application unless a document is attached under Personal Statement.
- Personal Statement guidance: please indicate in the personal statement details such as where you are currently working, in which role and NHS Band (or equivalent) you are in and why you want to undertake this module.
- If you are applying for an ‘**Independent Prescribing**’ module, you should attach and upload your fully completed Supplementary Information form into the Personal Statement slot.