

Withdrawal from Hall

Your Residence Agreement (Occupation Contract) covers a specific period and withdrawal from Hall is not allowed during this period unless you can provide an alternative tenant, who must be a registered student at the University and acceptable to the University, who can take over the remainder of your contract.

If you are a first-year undergraduate the replacement tenant must also be a first-year undergraduate, or if you are a returning student the replacement must also be a returning student (years 2, 3 or 4). If you are a postgraduate the new tenant must also be a postgraduate. It is sometimes necessary to stipulate that the replacement tenant must be the same gender as the departing student. Please ask for guidance at the Halls Office. The replacement student **MUST NOT** already live in university accommodation.

You should call at the Halls Office with the alternative tenant to arrange a transfer of the Residence Agreement. You will be charged until the alternative tenant can move into the room (this includes time for cleaning the room – usually a 72-hour period after your departure).

Alternatively, if we have agreed to terminate your contract for medical reasons, you will follow the steps below from point 2 onwards.

If you cease to be a student at the University, you must comply with the following conditions:

1. Complete the request to permanently withdraw or temporary suspend your studies on the request centre on MyBangor.
2. *Agree a departure date with the Halls Office.
3. Clean your room and kitchen, removing all possessions and rubbish.
4. Return all your room keys/card to the Halls Office, or the Security Lodge on the Ffriddoedd or St. Mary's Village.
5. Pay a further 4 weeks rent from the agreed departure date and the return of the key/card. If you can provide a new tenant for the room, not currently living in university accommodation, you will only be charged until the new tenant moves into the room (usually 72 hours after your departure). If the University can find a new tenant for the room, you will only be charged until the new tenant moves into the room. If you do not return your key/card to the Halls Office/Security Lodge on or before the agreed departure date you will continue to be charged until we receive the key/card.

*If you have not moved into Halls, you will be charged up to the date you have informed us you are no longer attending Bangor University, or the date the University has processed your withdrawal, which ever date is the latter.