

To Whom It May Concern,

Re: Working hours permitted – Undergraduate Students

Should the current employee/applicant have a 'Student/Tier 4 (General)' visa (copy enclosed), they are entitled to work a maximum of 20 hours per week during term-time. During the holiday periods, they are entitled to work full-time, dates below:

Holiday periods for undergraduate students studying in 2022/23 academic year are:

Christmas Holiday 2022/23: 19 December 2022 – 09 January 2023

Easter Holiday 2022/23: 27 March – 17 April 2023

Summer Holiday 2022/23: 02 June – 25 September 2023

Once the student finishes their degree, they should be permitted to work full-time until their current visa expires.

Please do not hesitate to contact me if you need any further information.

Regards

Alan Edwards

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Head of International Student Services

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