

# Step-by-step tutorial: How to complete the online Tier 4 visa application form Applying in the UK

\*This tutorial was last updated on 9th May 2017. If you spot any changes in the online application form, or have any other suggestions on how to improve the tutorial, please email us on [internationalsupport@bangor.ac.uk](mailto:internationalsupport@bangor.ac.uk).



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UNIVERSITY

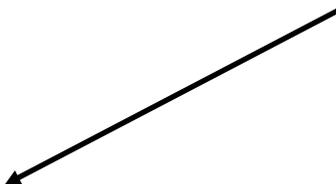
To make a Tier 4 visa application in the UK, go to this link and open an account:

<https://visas-immigration.service.gov.uk/product/tier-4-student>

The screenshot shows the GOV.UK website for 'Visas and Immigration'. At the top, there is a 'BETA' notice: 'This is a new service - your [feedback](#) will help us to improve it.' The main heading is 'Tier 4 (General) student'. Below this, it says 'Apply to extend or switch to Tier 4 (General) student.' The 'How to apply' section lists requirements: fill in the application form, have documents ready, pay the application fee, pay the health surcharge, and have biometrics taken. There are links for 'Find more information' and 'How long it takes you to complete the application'. A 'Postgraduate studies' section mentions the ATAS certificate. A 'Fees' table is provided, and there are sections for 'Healthcare surcharge' and 'Biometric information'. At the bottom, there is a green 'Apply now' button.

Standard service	Priority service	Premium Service
A decision within 8 weeks	A decision within 10 working days	Most decisions within one working day
457.00 GBP	916.00 GBP	1047.00 GBP

One you select 'Tier 4 (General) Student' from the menu, you should see this page.



Answer 'Yes' to this question if you are planning on applying for your visa from within the UK. If you are applying from your home country, you should use our 'How to apply from outside the UK' tutorial found on our [visa webpages](#).

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1. **Start** 2. Application 3. Documents 4. Declaration 5. Pay 6. Download and print

### Your location

Are you currently in the UK?

Yes  No

[Save and continue](#)

Most students would answer 'No' to this question, but if you do have any outstanding Home Office applications, you must answer 'Yes', give details and inform us at your Check-and-Send appointment.

**GOV.UK** Visas and Immigration

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1. **Start** 2. Application 3. Documents 4. Declaration 5. Pay 6. Download and print

### Other Home Office applications

Do you currently have an application with the Home Office for leave to remain for which you have not yet received a decision?

If you have submitted any other applications to the Home Office which have not yet been decided then submitting this application varies those previous applications. This means that only this application, which you are now completing, will now be considered.

Yes  No

[Save and continue](#)

[Show and edit answers](#)



If you are using Bangor University's 'visa check & send' service you should still answer 'no' to this question.

This is because you are completing the application—we just check it for you.

After this question, please enter your email address and password. A link to your application will be sent to your email address when you save it.

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1. **Start** 2. Application 3. Documents 4. Declaration 5. Pay 6. Download and print

### Legal representation

Do you have a legal representative for this application?

[Legal representatives](#) are qualified to advise you on immigration law and your immigration status.

If you do not know your representative's details, answer No - you can complete this information later.

Yes  No

**Save and continue**

[Show and edit answers](#)

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**BETA** This is a new service - your [feedback](#) will help us to improve it.

1. **Start** 2. Application 3. Documents 4. Declaration 5. Pay 6. Download and print

### Your email and password

Enter an email address and password so you can save your answers. You will then be emailed a unique link to let you log back in to your application at a later point, if needed.

Throughout your application, you can select the option to 'Return to this application later' in order to re-send the link to your latest saved application.

Email address  
Enter your email address

Create a password  
The password must be 8 characters or longer and include a letter and a number or symbol.

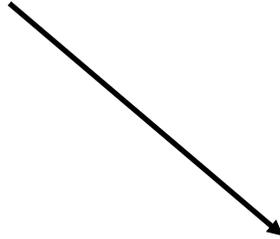
Repeat your password

**Save and continue**

[Show and edit answers](#)



You would normally be expected to enter your own email address.



### Contact email

**!** Warning: We may use email to contact you about your application, for example, we may send your decision by email. We will also use email to contact you about your immigration status after your application has been decided. You must notify us immediately if any of the email addresses change. Find out how at [www.gov.uk](http://www.gov.uk)

Where you provide both a personal and legal representative email address, either or both may be used to contact you. We will not contact legal representatives or immigration advisers for overseas applications and will not contact unregulated immigration advisers in the UK.

**aose47@bangor.ac.uk**

Who does this email address belong to

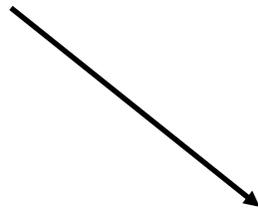
- You
- Your legal representative or immigration adviser
- Someone else

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

You can choose to enter an additional email address here.



**BETA** This is a new service - your [feedback](#) will help us to improve it.

### Additional contact email

Do you have another email address?

- Yes
- No

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)



If you are an individual student, click on this box to continue

If you have dependants with you in the UK, we recommend that you enter your own details first. The software gives you the option of adding more people later.

After you have entered your own details, click on the link to add your dependant/s.

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**BETA** This is a trial service

1. Start **2. Application** 3. Documents 4. Declaration 5. Pay

 Tier 4 (General) student  
**The applicant**  
Part complete

**Answer questions about this person**

▶ [Would you like to add another person to this application?](#)

I would like to add a:

- dependant child
- dependant partner or spouse

**Add**



## A few notes on completing the form...

1. The software will not allow you to go back, but you can click on 'Show and edit answers' if you need to change anything.

2. You can also click on 'All Applicants' to return to this page.



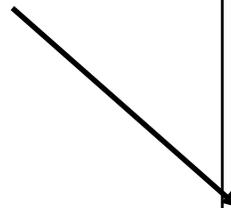
3. You can stop and save the application at any point by clicking on 'Return to this application later'. You will receive an email—to continue your application just click on the link in the email.



Enter your contact details here



If you would prefer for your documents to be delivered to Bangor University, tick this box and enter the address as shown.



Please note: If you are applying independently (i.e. we are not checking your application) and choose this option, you must email the International Student Support Office with your name, student ID number and a copy of your passport photo page:

[internationalsupport@bangor.ac.uk](mailto:internationalsupport@bangor.ac.uk)

### Applicant contact details

Telephone number

Home address  
This must be in the UK.

Town/City

Postcode

I want to receive mail at a different address.

Tell us the address where you want us to write to you  
This must be in the UK.  
  
  
  
Town/City  
  
Postcode

[Save and continue](#)

[Return to this application later](#)

[▶ Show your answers](#)



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## Your gender and relationship status

What is your gender, as shown in your passport or travel document?

- Male
- Female
- Unspecified

What is your relationship status?

Save and continue

[Return to this application later](#)

[▶ Show and edit answers](#)

## Your nationality, date and country of birth

You must enter all the nationalities you hold.

Country of nationality

[+ Add another nationality?](#)

Date of birth

For example, 23 12 1976

Day Month Year

Country of birth

Place of birth

Tell us your place of birth as shown in your passport

Save and continue [Cancel](#)

[Return to this application later](#)

[▶ Show and edit answers](#)

Complete the next two pages with your personal details.



## Your passport

Do you have your passport, or a copy of the information on the photo page?

Yes  No

[Save and continue](#)

[Return to this application later](#)

[▶ Show and edit answers](#)

## Your passport

**!** You must use your passport or travel document to complete this section.

Passport number or travel document reference number

Place of issue

This will be a city or province.

Issue date

For example, 23 12 1976

Day Month Year

Expiry date

Day Month Year

[Save and continue](#)

[Return to this application later](#)

[▶ Show and edit answers](#)

If you do not have a valid passport, you can answer 'No', but please provide the reason on the following page and let us know.



If you do have a valid passport, copy the details from it here.



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Most students should answer 'yes' to this question.

If you need to answer 'no', please get in touch with us urgently: there are very few circumstances when a late application would be accepted by the UKVI.

Most students should choose this option

If you have a type of visa that is not on this list, it is very likely that you will need to return to your home country to submit your visa application.

## Your current UK immigration status

Do you currently have a visa or leave to remain?

Yes  No

What type of visa or leave to remain do you have?

[▶ I have a different visa or leave to remain](#)

Save and continue

[Return to this application later](#)

[▶ Show and edit answers](#)

- Tier 1 Post Study
- Tier 2 (Intra-Company Transfer): Established Staff
- Tier 2 (Intra-Company Transfer): Graduate Trainee leave to remain
- Tier 2 (Intra-Company Transfer): Long Term staff leave to remain
- Tier 2 (Intra-Company Transfer): Short Term staff leave to remain
- Tier 2 (Intra-Company Transfer): Skills Transfer leave to remain
- Tier 2 (Minister of Religion) leave to remain
- Tier 2 (Sportsperson) leave to remain
- Tier 2 (General) leave to remain
- Tier 4 child
- Tier 4 (General) leave to remain**
- Fresh Talent: Working in Scotland Scheme
- Person Writing Up a Thesis
- Postgraduate Doctor or Dentist
- Student
- Student Nurse
- Student Re-Sitting an Examination
- Student Union Sabbatical Officer
- International Graduates Scheme

[▶ I have a different visa or leave to remain](#)



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## Your current visa or leave to remain

What is the start date of your current visa or leave to remain?

For example, 20 3 1976

Day	Month	Year
<input type="text" value="5"/>	<input type="text" value="6"/>	<input type="text" value="2015"/>

What is the end date of your current visa or leave to remain?

Day	Month	Year
<input type="text" value="5"/>	<input type="text" value="10"/>	<input type="text" value="2018"/>

[Save and continue](#)

[Cancel](#)

[Return to this application later](#)

▶ [Show your answers](#)

Enter your visa start and end dates.

This question is not asking have you had a visa application *refused* before. It is asking if you have had a visa cancelled after it was issued.

For example, a visa would normally be cancelled if you withdrew from a college/ university or finished your course early.

## Revocation, cancellation or curtailment

Has your visa or leave to remain ever been revoked, cancelled or curtailed?

This means your visa or leave was withdrawn after it had been granted. You would have been informed by the Home Office.

Yes  No

[Save and continue](#)

[Return to this application later](#)

▶ [Show and edit answers](#)



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Most students would answer 'yes' to this question

'Leave' is another way of saying 'permission to be in the UK', so this question is asking: "Was, or is, your most recent visa a Tier 4 student visa?"

If you are switching from a different type of visa to Tier 4, then you would answer 'no'.

## Your most recent leave

Was your most recent leave as a Tier 4 student, as a Student or as a Postgraduate Doctor or Dentist?

Yes  No

[Save and continue](#)

[Return to this application later](#)

[▶ Show and edit answers](#)



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## Police registration

During your current or last grant of leave in the UK, were you required to register with the police?

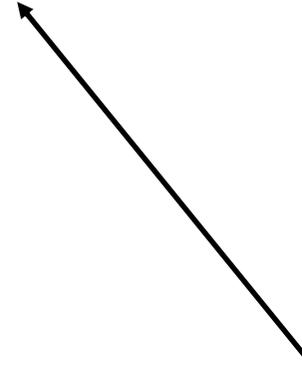
Certain nationalities are required to register with the police as a condition of their leave. If this condition applied to you, you will have been instructed to register with your local police station when you were granted your last period of leave in the UK. The requirement to register with the police may also feature on your visa or your Biometric Residence Permit, if you are required to have one.

Yes  No

Save and continue

[Return to this application later](#)

▶ [Show and edit answers](#)



This would be written either on your visa, or on the 30-day visa sticker on your passport, or on the decision letter which was included when the Home Office returned your documents to you. You must answer this question honestly, but if you answer ‘yes’, you will be required to include a police registration certificate with your supporting documents. If you were required to register with the police but have failed to do so, you must do this before applying for a visa extension.



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This is a BRP



## Biometric residence permit (BRP)

Do you have a biometric residence permit?

This is a card with your name, nationality and picture. It describes your entitlement to be in the UK.

- Yes, I have a biometric residence permit
- No, I had a biometric residence permit for my most recent leave, but I do not have it now
- No, I did not have a biometric residence permit for my most recent leave

[Save and continue](#)

[Return to this application later](#)

▶ [Show and edit answers](#)

“My current visa was issued as a BRP, but it is lost/stolen or the UKVI have it”

“My current visa is a sticker in my passport for the whole duration of my course.”



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A National Insurance number is related to work. It is not the same as health or travel insurance.

International Students have to request a National Insurance number if they want to work in the UK, so if you have not requested one before, answer 'no'.

To read more about National Insurance, see:

<https://www.bangor.ac.uk/international/support/documents/Nlinfoleaflet.pdf>

## Your National Insurance number

What is your current National Insurance number?

Example QQ 12 34 56 C

I do not have a National Insurance number, or I have a temporary one

Save and continue

[Return to this application later](#)

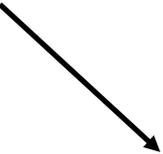
▶ [Show and edit answers](#)



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Tier 4 (Child) student visas are for those aged between 4 and 17 studying at an independent school in the UK. If you have never been in this category, then answer 'no'.

If you answer 'no' to the previous question, this question will pop up. You can check your CAS letter to see if it has that wording. Most students continuing on the same course at Bangor University or progressing from a pre-sessional course, would choose this option.



## Study as a Tier 4 (Child) student

Have you studied in the UK as a Tier 4 (Child) student?

Yes  No

[Save and continue](#)

[Return to this application later](#)

[▶ Show and edit answers](#)

## English language assessment

If you are studying at a higher education institution, have they assessed that you meet the English language requirement, or that you are a 'gifted student'?

You can find this information on your Confirmation of Acceptance of Studies (CAS) statement, if you have one.

Yes  No

[Save and continue](#)

[Return to this application later](#)

[▶ Show and edit answers](#)



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This question will appear only if you answer 'no' to the previous one. It is related to how Bangor University has assessed your level of English when making your offer to study here, so you can check your CAS letter if you are not sure. It is not asking if you have ever completed a degree in an English speaking country.

If you answer 'yes', you should then select the country from the list of UKVI recognised 'majority English speaking countries'. Note: Students from India and Nigeria should answer 'no' to this question.

If you answer 'no' to the previous question, then this question will appear. You should only answer 'yes' if you will study a pre-sessional course.

If you answered 'no' to all previous English language questions and you are relying on a Secure English Language Test (a British Council IELTS with a UKVI reference number) to meet the language requirement, then answer 'yes' here and provide details.

### Degree from an English speaking country

Have you studied an academic course in a majority English speaking country that is equivalent to a UK degree or above?

Yes  No

[Save and continue](#)

[Return to this application later](#)

[▶ Show and edit answers](#)

### Study of English as a foreign language

Are you applying to study a course on English as a foreign language?

Yes  No

[Save and continue](#)

[Return to this application later](#)

[▶ Show and edit answers](#)

### English language test

Have you passed an approved English language test?

Check the list of [approved English language tests](#).

Yes  No

[Save and continue](#)

[Return to this application later](#)

[▶ Show and edit answers](#)



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## Public funds

Have you ever received any public funds (money) in the UK?

This includes benefits for people on low incomes, such as housing or child benefits.

Yes  No

[Save and continue](#)

[Return to this application later](#)

► [Show and edit answers](#)

## Convictions and other penalties

At any time have you ever had any of the following, in the UK or in another country?

Only select one answer at a time. If you need to give more than one answer, you can do so on another page.

- A criminal conviction
- A penalty for a driving offence, e.g. disqualification for speeding or no insurance
- An arrest or charge for which you are currently on, or awaiting trial
- A caution, warning, reprimand or other penalty
- A civil court judgment against you, for example for non payment of debt, bankruptcy proceedings or anti-social behaviour
- A civil penalty issued under UK immigration law
- No, I have never had any of these

You must tell us about spent as well as unspent convictions

[Save and continue](#)

[Return to this application later](#)

► [Show and edit answers](#)

Most students would answer 'no' to these questions, but you must answer honestly as UKVI can check.



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## Convictions and other penalties

At any time have you ever had any of the following, in the UK or in another country?

Only select one answer at a time. If you need to give more than one answer, you can do so on another page.

- A criminal conviction
- A penalty for a driving offence, e.g. disqualification for speeding or no insurance
- An arrest or charge for which you are currently on, or awaiting trial
- A caution, warning, reprimand or other penalty
- A civil court judgment against you, for example for non payment of debt, bankruptcy proceedings or anti-social behaviour
- A civil penalty issued under UK immigration law
- No, I have never had any of these

You must tell us about spent as well as unspent convictions

[Save and continue](#)

## Terrorist activities

Have you ever been involved in, supported or encouraged terrorist activities in any country?

Terrorist activities are any act committed, or the threat of action designed to influence a government or intimidate the public and made for the purposes of advancing a political, religious or ideological cause and that:

- involves serious violence against a person
- may endanger another person's life
- creates a serious risk to the health or safety of the public
- involves serious damage to property
- is designed to seriously disrupt or interfere with an electronic system

Yes  No

[Save and continue](#)

## Terrorist organisations

Have you ever been a member of, or given support to, an organisation which has been concerned in terrorism?

An organisation is concerned with terrorism if it:

- commits or participates in acts of terrorism
- prepares for terrorism
- promotes or encourages terrorism (including the unlawful glorification of terrorism)
- or is otherwise concerned in terrorism

Yes  No

[Save and continue](#)

[Return to this application later](#)

[▶ Show and edit answers](#)

## War crimes

In either peace or war time have you ever been involved in, or suspected of involvement in, war crimes, crimes against humanity, or genocide?

War Crimes are grave breaches of the Geneva Conventions committed during an armed conflict. This includes an internal armed conflict and an international armed conflict.

The types of acts that may constitute a war crime include:

- wilful killing
- torture
- extensive destruction of property not justified by military necessity
- unlawful deportation
- the intentional targeting of civilians
- the taking of hostages
- Crimes against humanity
- Acts committed at any time (not just during armed conflict) as part of a widespread or systematic attack, directed against any civilian population with knowledge of the attack. This would include offences such as murder, torture, rape, severe deprivation of liberty in violation of fundamental rules of international law and enforced disappearance of persons
- Genocide
- Acts committed with intent to destroy, in whole or in part, a national, ethnic, racial or religious group

This guidance is not exhaustive. The full definitions of war crimes, crimes against humanity and genocide can be found in Schedule 8 of the International Criminal Court Act 2001 at [legislation.gov.uk](http://legislation.gov.uk). It is your responsibility to satisfy yourself that you are familiar with the definitions and can answer the questions accurately.

Yes  No

[Save and continue](#)

## Terrorist views

Have you, by any means or medium, expressed views that justify or glorify terrorist violence or that may encourage others to commit terrorist or other serious criminal acts?

Yes  No

[Save and continue](#)

[Return to this application later](#)

[▶ Show and edit answers](#)

Again, most students would answer 'no' to these questions, but you must answer honestly.

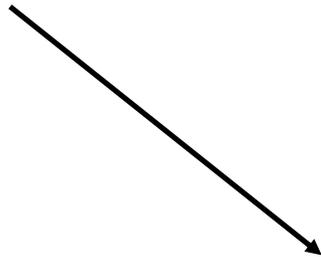


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All Bangor University students should copy this information



Answer 'Yes' (even if you are studying at the School of Ocean Sciences)



## Sponsor licence number and address

This information is on your Confirmation of Acceptance for Studies (CAS) statement, or contact your sponsor to get their licence number.

What is your sponsor licence number?

GWBETJJ6X

Sponsor's address

Bangor University

College Road

Town/City

Bangor

Postcode

LL57 2DG

## Primary site of study

Is the address of your primary site of study the same as your Tier 4 sponsor's address?

Yes  No

Save and continue



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If you don't know what UCAS is then the answer to this question is likely to be 'no'.

UCAS = [The Universities and Colleges Admissions Service](#) used for applying for undergraduate courses.

## UCAS details

Did you apply for your course through UCAS?

Yes  No

Save and continue



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Some postgraduate students who are studying certain science subjects may need an [ATAS](#) certificate. If you're not sure if you need an ATAS certificate, check your offer letter or CAS letter.

If the length of your course changes, e.g. you get an extension, then you will need a new ATAS certificate.

If you do need a new ATAS certificate, it can take more than 6 weeks for it to be issued, so you should apply at least two months before your visa expires.

## Academic Technology Approval Scheme (ATAS)

Do you need to obtain permission from the Academic Technology Approval Scheme (ATAS)?

Yes  No

▶ [I am not sure](#)

Save and continue



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An official financial sponsor must be:

- Her Majesty's Government
- your home government
- the British Council
- an international organisation
- an international company
- a university
- an UK independent school

A financial sponsor can not be:

- Your parent\*
- Another member of your family

Note: A 'scholarship' from Bangor University is not the same as 'financial sponsorship'.

\*\* You can use a parent's bank statement as evidence of money that is available to you, but they would not be considered to be your 'financial sponsor' so you would answer 'no' to this question. In those cases, you would also need to include your birth certificate and a letter from your parent.

## Current or past official financial sponsor

Are you currently receiving money from an official financial sponsor - or have you received money from an official financial sponsor in the past 12 months?

Yes  No

▶ [What is an official financial sponsor?](#)

Save and continue

## Future official financial sponsor

Will you be receiving money from an official financial sponsor for your continuing studies?

Yes  No

▶ [What is an official financial sponsor?](#)

Save and continue



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If you are using your own bank statement, answer 'yes'

## Money (maintenance funds)

Is all the money you will use to support yourself while studying in the UK in an account in your name, or a joint account you share with another person?

Yes  No

Save and continue

If you are using your parent's bank statement—answer 'no'.

You must include the following documents with your application:

1. Parent's bank statement or certificate of deposit (to show money available)
2. Birth certificate or family register (to show relationship)
3. Letter of permission from mother/father
4. Any English translations, if required

## Money (maintenance funds)

Is all the money you will use to support yourself while studying in the UK in an account in your name, or a joint account you share with another person?

Yes  No

Are you relying on money held in an account under your parent(s) or legal guardian(s) name?

Yes  No

Do you have permission from your parent(s) or legal guardian(s) to use this money?

Yes  No

How can you prove they are your parent(s) or legal guardian(s)?

- Birth certificate
- Adoption certificate
- Court document

Save and continue



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Check your CAS letter for this information

## Course information

Institution name

Bangor University

Are you applying to be a Student Union Sabbatical Officer?

Yes  No

Qualification you will get

This is the level of the qualification you will receive at the end of your course. It may not be the same level at which you are currently studying.

For example, many UK degree courses will incorporate studies at RQF levels 4, 5 and 6 but the level of qualification reached at the end of the course will always be RQF level 6.

Course name

Course start date

If there are two course start dates listed on your Confirmation of Acceptance of Studies (CAS), use the later date.

For example, 23 12 1976

Day Month Year

Course end date

Day Month Year

Save and continue

[Return to this application later](#)



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Most students answer 'no' to this question, unless you are indeed applying for D.E.S., in which case answer 'yes'.



Undergraduates and Master's students:  
Answer 'no'.

PhD/EdD students: This question is not asking if you are extending your PhD. It is asking if you are applying for the Tier 4 (Doctorate Extension Scheme) visa which is different to the Tier 4 (General) visa.

The Tier 4 (D.E.S.) gives an extra 12-months in the UK after you've finished a PhD. For more information about this type of visa, see:

<https://www.bangor.ac.uk/international/support/doctorate>

## Doctorate Extension Scheme

Are you applying for the Doctorate Extension Scheme?

Yes  No

Save and continue

[Return to this application later](#)



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This question is asking “Have you paid any money to Bangor University for your current or future accommodation?”.

It is not asking have you *ever* paid any money to Bangor University for accommodation.

If you say ‘yes’ and give details, this information will need to be confirmed either on your CAS or by an official receipt from the Finance Office.

## Accommodation payments

Have you or your parent(s)/legal guardian(s) already paid any money to your sponsor for accommodation?

This is only money paid to your sponsor. For example, this does not include money paid to a private landlord or housing organisation.

Yes  No

Save and continue



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You can find this information on your CAS letter.

This question is asking if you have paid any of the course fee that you entered in the previous box.

*Continuing students:* It is not asking how much course fees have you paid since the beginning of your course.

Copy your CAS number from your CAS letter. Once you have done this, the form will show you all your answers and give you an opportunity to review and change them. Click 'continue' once you have reviewed them. And then 'continue' again on the next page.

## Course fees

How much are your total course fees?

This information is on your Confirmation of Acceptance for Studies (CAS) statement, or contact your sponsor for this information.

£

Have you or your parent(s) or legal guardian(s) already paid any of your course fees? Please select No if your course does not have a fee.

Yes  No

[Save and continue](#)

[Return to this application later](#)

[▶ Show and edit answers](#)

## Your Confirmation of Acceptance for Studies

Do you have a Confirmation of Acceptance for Studies (CAS) number?

Yes  No

Confirmation of Acceptance for Studies reference number

[Save and continue](#)

[Return to this application later](#)

[▶ Show and edit answers](#)



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You will then be taken to the 'Documents' tab where you can add information about your financial documents.

Please enter either the name of your bank or of your financial sponsor here. If you are using a combination of two sources of money (e.g. your sponsor is not covering all your living expenses or you are using more than one bank statement), then you will need to give the details of the second one on the next page.

### Add another financial document

Do you want to add another financial document?

The documents you send in need to prove that you have the full amount. If the documents you have already added do not show this, you should add more documents now.

Yes  No

[Save and continue](#)

[▶ Show and edit answers](#)

1. Start 2. Application **3. Documents** 4. Declaration 5. Pay 6. Download and print

### Proving you have enough money to be in the UK

You must provide documents showing that you have the required funds to cover living costs for you and any dependants joining you while you are in the UK.

[▶ How much money do I need to show?](#)

[▶ How long do I need to show I have held this money](#)

Enter details about the financial documents you will send. You will be able to provide details of several documents if you need to.

[▶ What financial documents can I use?](#)

Financial institution (such as a bank or building society)

Type of document

- Statements from a personal bank or building society account
- Building society passbook
- Letter from a bank, building society or other recognised financial institution

[Save and continue](#)

[Return to this application later](#)



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You will now be given an opportunity to view which supporting documents are required for your visa application. This list will be generated based on the answers you gave on the form. The software will only let you proceed if you tick all of them. If you do not have some of the documents or are unsure if they are relevant to your case, select 'Return to application later' and we will check the list during your appointment.

1. Start 2. Application **3. Documents** 4. Declaration 5. Pay 6. Download and print

## Documents

### Mandatory documents

These documents are mandatory and you must provide them as part of your application. Tick the box to agree that you will provide each document:

The Russian Federation passport or travel document for Mr Andrey Kalashnikoff

Two passport photos for Mr Andrey Kalashnikoff

All passport photos must:

- have the applicant's name written on the back
- meet all of the [passport photo requirements](#)

The police registration certificate for Mr Andrey Kalashnikoff

### Other documents

If you do not provide these documents, your application may be delayed or refused.

The birth certificate for Mr Andrey Kalashnikoff

This must be a full birth certificate that shows the names of both of your parents.

Statements from a personal bank or building society account (Barclays Bank)

A letter of permission from your legal guardian(s)/parent(s) confirming use of their money and relationship to you

### Providing your documents

If you choose Standard or Priority Service, you must send your documents within 15 days to the address on your supporting document checklist (provided when you have completed your application payment).

If you choose Priority Service, sending in your documents within 2 days will allow enough time for your application to be processed within 10 days.

If you choose Premium Service, you must bring your documents to your Premium Service Centre appointment.

If you choose Super Premium Service, a courier will pick up your documents. Your documents must be received at least 3 days before your visit.

If you do not provide all mandatory information your application may be rejected. Your application will not be considered and an administration fee for each person included in the application, will be deducted from your refund.

[Save and continue](#)

[Return to this application later](#)

[▶ Show and edit answers](#)



If you plan to use our ‘check & send’ service you should stop when you get to this page and not click on ‘I accept the above’ and choose ‘Return to this application later’. We will check all the answers in your ‘check & send’ appointment.

If you choose to apply independently, we suggest that you ask us to check your supporting documents before you submit your online application.

Once you click ‘I accept the above’, you will not be able to change any of the answers on your application form.

1. Start 2. Application 3. Documents **4. Declaration** 5. Pay 6. Download and print

## Declaration

By sending this application, you confirm that to the best of your knowledge and belief the following is correct:

- the information relating to the application
- the supporting documents
- the photograph is an accurate likeness

Also, the application will be processed according to the [privacy policy](#) and [terms and conditions](#).

If false information is given, the application will be refused and the applicant may be banned from the UK and prosecuted.

I confirm that:

- I am the applicant
- I am a representative of the applicant and have been authorised to act on their behalf and have discussed and confirmed the contents of this application with them

**I accept the above**

[Return to this application later](#)



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## Any questions?

If you have any questions about your visa application, or any other aspect of living and studying in Bangor, the International Student Support team will be happy to help.

### International Student Support Office

E-mail: [internationalstudent@bangor.ac.uk](mailto:internationalstudent@bangor.ac.uk)

Tel: +44 (0) 1248 38 2882

Facebook: [BangorUniversityInternational](https://www.facebook.com/BangorUniversityInternational)

Skype: [bangor international support](https://www.skype.com/join/bangor-international-support). We offer Skype drop-ins every Friday 10am – 12pm, or email us to book a Skype text chat appointment at a different time.

Visit: International Education Centre, ground floor, Rathbone Building, College Road, Bangor LL57 2TF



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