

How much money do I need?

Course fees + Maintenance = Amount required in bank account

You must provide documents to show that you have enough money to cover **course fees** (as written on your CAS) plus **maintenance** (or 'living costs').

How much do I need for 'maintenance'?

You will need to show that you have £1015*¹ for every month of your new course, up to a maximum of 9 months. Therefore, if your new course (or academic extension) is longer than 9 months you will need to show **£9,135***² in your bank account.

If you have dependants, you will need an additional £680*³ per month per dependant.

If you live in University accommodation, you can deduct money you have paid to the University from the total amount of living costs. A maximum of £1,265 can be deducted (even if you have paid more than this).

Your calculation:	Amount required per month (£)	Length of course (months, max. 9)	Amount owed for course fees (£)	Amount paid to Uni. for Halls (max. £1,265)	Total amount required in bank
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Tier 4 (Doctorate Extension Scheme) visa: You will only need to show that you can support yourself for 2 months, so you will need a total of £2030 (+£1360 per dependant).

Standard or Premium Service?:

Option	Visa fee	Procedure	How long?
Standard service	£475 per person	Apply online, submit docs by post, biometrics at Post Office.	Usually 5-8 weeks
Premium service	£1047 per person	Apply & book appointment online, submit docs in person.	Appt: 1-3 wks Docs: Same day Visa: 3-7days after appt.

'Low risk' students: If you are from one of these countries you do not need to provide evidence of your qualifications or money when you submit your Tier 4 visa application. However, they can ask for the documents later so it is important that you have them available.

Argentina, Australia, Bahrain, Barbados, Botswana, Brunei, Cambodia, Canada, Chile, China, Dominican Republic, Indonesia, Japan, Kuwait, Malaysia, Maldives, Mexico, New Zealand, Qatar, Serbia, Singapore, South Korea, Thailand, Trinidad and Tobago, UAE, USA.

Immigration Health Surcharge

Since April 2015, most people who apply for a UK visa for more than six months have to pay an 'Immigration Health Surcharge' which is a contribution towards the NHS (National Health Service).

The fee is £150 per year per student/dependant. It is calculated using visa length not course length.

Example: The IHS fee for a 12-month course is £225 because the UKVI give 1 month visa time before and 4 months extra visa after the course.

Biometrics: After about 2-4 weeks, we will receive a letter asking you to give your 'biometrics' (fingerprints and face scan). You will need to go to Llandudno Post Office, and pay £19.20 per person. We will give you more instructions when the letter arrives.



Extending your Tier 4 visa in the UK

*Last updated on 17th October 2018

Our 'Check and Send' service

We offer a free 'check and send' service—we strongly recommend that all students contact us to check any Tier 4 visa application before submitting it to the UKVI. Here is what you need to do:

Step 1: Collect all your supporting documents. See page 3 for more details.

Step 2: Complete the Tier 4 visa application form on the UKVI website. See page 2 for instructions.

Step 3: Book a 'check and send' appointment with one of our advisors.

Email: internationalsupport@bangor.ac.uk Phone: 01248 382882

Or, visit: Rathbone Building, College Road, Bangor LL57 2TF

During your 'check and send' appointment you will be asked to log in to your UKVI online account and the advisor will check your application form and your supporting documents. They will advise you to make any changes where necessary.

Once the form is complete, shows no errors and your advisor has confirmed that you have all the required documents, you can then make the online payment using your credit or debit card. We will then have 15 working days to get your supporting documents to UKVI. Your advisor will take copies and post them on your behalf. £7 cash is required for secure postage.

Tier 4 (Doctorate Extension Scheme) visa (or 'D.E.S.')

If you are a PhD student, and only have a few months left before you complete, you may want to consider applying for the Tier 4 (D.E.S.) visa. It is a 12 month visa for after your studies. You must apply for the Tier 4 (D.E.S.) before your viva. The application form and document requirements are the same as the Tier 4 (General) student visa, however you will be required to show less money for maintenance (see page 4).

For more details about the Tier 4 (Doctorate Extension Scheme) visa, see: www.bangor.ac.uk/international/support/doctorate.

HOW TO COMPLETE THE FORM

The current online application form is fairly straightforward and will usually take less than one hour to complete.

You will need your CAS letter, passport and current visa to hand.

1. Go to <https://www.gov.uk/tier-4-general-visa/apply>
2. Follow the on-screen steps.

For a **step-by-step tutorial** about how to complete the online form, visit

www.bangor.ac.uk/international/support/visa_withinUK1.php.en and click on the [step-by-step tutorial link](#) under 'Essential Reading'.

3. Answer as many of the questions as you can, but stop when you get to the 'Declaration' page and select 'Return to this application later'.

4. Attend 'check and send' appointment.

Declaration

By sending this application, you confirm that to the best of your knowledge and belief the following is correct:

- the information relating to the application
- the supporting documents
- the photograph is an accurate likeness

Also, the application will be processed according to the [privacy policy](#) and [terms and conditions](#).

If false information is given, the application will be refused and the applicant may be banned from the UK and prosecuted.

I confirm that:

- I am the applicant
- I am a representative of the applicant and have been authorised to act on their behalf and have discussed and confirmed the contents of this application with them

[Return to this application later](#)

Dependant applications:

Dependants applying at the same time as you— You can add them to your own application so you only need to complete one form.

Dependants applying later than you—they should use the forms:

<https://www.gov.uk/tier-4-general-visa/family-members>

Please note that if a partner is applying at the same time as you, you will need to provide a document proving that you live together, e.g. a utility bill or postal bank statements in both your names.

Tier 4 (Doctorate Extension Scheme) applications:

Use the same form as a regular Tier 4 (General) student applications. Because the form is designed for Tier 4 students, some of the questions can be a bit confusing, but your advisor can help you with that in your 'check and send' appointment. Also, our step-by-step tutorial will help (see above link).

SUPPORTING DOCUMENTS



- Confirmation of Acceptance of Studies (CAS) Letter:** This letter will be sent to you by email.
- Proof of Previous Study:** The CAS letter will state which certificates and/or transcripts you must provide as proof of previous study. If your original documents are not in English, you must also provide an official English translation.
- Bank Statement:** Your bank statement must show that you have the required amount of money (see page 4) in your bank account for a minimum of 28 days. The bank statement must be less than 1 month old. Bank statements must be original (i.e. posted to you), or printed copies that have been stamped by the bank. It is also possible to use a parent's bank statement—ask us for more info.
- Financial Sponsor Letter:** If you have official Financial Sponsorship (e.g. from your home government), you must include an official letter to show that your sponsor will cover all your course fees and living costs. You will need an original sponsor letter (i.e. not a scanned/emailed copy). It must be signed, stamped, on headed paper and must be no more than 6 months old. If you have had financial sponsorship before, but they no longer pay you, you still need a letter from your sponsor giving permission for you to stay in the UK.
- Fee Payment Receipts:** If you have already paid your course fees, you must provide a receipt to show the amount you have paid. If you do not have a receipt, you can get one from the Finance Office ('Cae Derwen', next to Rathbone Building).
- 2 x Passport Photographs.** The photos must be UK passport-style, with a cream or light grey (not white) background and it must be less than 1 month old. The UKVI photo guidance information gives instructions on the correct format for photographs. These are extremely easy to get wrong so please read the sheet carefully! <https://www.gov.uk/photos-for-passports>. There is a good automatic photo machine in the Post Office (in WHSmith) on Bangor High Street.
- Police Registration Certificate.** If your current visa requires you to register with the police, you must include your police registration certificate in your application. Remember to make sure that the address details are (always!) up to date.
- ATAS Certificate.** If your CAS letter states that you require an ATAS certificate, you must include one with your application. If your visa application is to cover an extension to your PhD or writing-up year, you will need a new ATAS certificate. You should apply via the ATAS website: <https://www.gov.uk/academic-technology-approval-scheme>. Note: It can take up to 8 weeks, so apply early.
- Passport(s).**
- Current Visa.**