

**APPLICATION FORM FOR EXTENSION TO THESIS/DISSERTATION
SUBMISSION DEADLINE (POSTGRADUATE STUDENTS)**



PRIFYSGOL
BANGOR
UNIVERSITY

Extensions of up to 3 months can be approved administratively by a School for taught Masters Programmes.

Any extension beyond 3 months must be formally approved by the Chair of the Senate Postgraduate Committee or his/her nominated representative.

This form should be completed by the student in consultation with their Academic Supervisor. The completed form should be sent to the Student Records Office, Academic Registry

Section A – to be completed by student	
Name:	Student ID Number: 500
School:	
Course/Programme of Study:	
Current submission deadline (DD/MM/YYYY): <i>(if in doubt, please check with the Student Records Office)</i>	<input type="text"/>
Has there been a previous application for an extension? Yes / No If Yes , please give details:	
Who is financing your studies? (e.g. self funded, government funded, school studentship etc)	
If the student is Research Council Funded please indicate which one by circling below: AHRC ESRC BBSRC MRC NERC EPSRC	
Extension required (mths):	Revised submission deadline: (DD/MM/YYYY) <input type="text"/>
Reason for requesting an extension to the thesis submission deadline (please ✓) Please note that additional information will be required overleaf	
i) Ill Health (certified)	
ii) Maternity Leave	
iii) Supervisory Issues	
iv) Exceptional Professional Commitments	
v) Departmental/Technical Issues	
vi) Compassionate Grounds	
vii) Financial Hardship	
Signature (Student):	Date:

Section B – to be completed by academic school (Dean of College, Director of Graduate Studies, Head of School or Academic Supervisor)	
I confirm that I have considered and that I support the above named student's request for an extension to the deadline for submission of dissertation/thesis. I am satisfied with the reasons given.	
Name:	Position:
(please state position as Dean of College, Director of Graduate Studies, Head of School or Academic Supervisor)	
Signature:	Date:

PLEASE PROVIDE ADDITIONAL INFORMATION OVERLEAF

ADDITIONAL INFORMATION IN SUPPORT OF APPLICATION

Applications for extension to the thesis/dissertation submission deadline must include as much information/detail as possible in order that your application can be considered. **For students applying on the grounds of ‘Ill Health’, applications must also include a medical certificate (or its equivalent). For students applying on the grounds of ‘Exceptional Professional Commitments’, applications must be supported by a statement from your employer confirming the exceptional commitments. For students applying on the grounds of maternity leave applications must be supported by a MAT B1 certificate.**

Section C – for Student Records Office use only	
Date Received (Stamp):	Request for extension to submission deadline approved / NOT approved: Signature:..... Date:
	Record updated: Signature:..... Date: