

NOTIFICATION OF WITHDRAWAL FORM

This form should NOT be used by FULL-TIME undergraduate students, please see <http://www.bangor.ac.uk/student-services/leaving/suspending.php.en?catid=&subid=5006>

This form should be completed by the student and certified ONLY by the Director of Graduate Studies, Head of School or Head of College. The completed form AND Student ID Card should be returned to the Student Records Office, Academic Registry (student-admin@bangor.ac.uk)



PRIFYSGOL
BANGOR
UNIVERSITY

Students in receipt of a bursary: Please note that if at any time during the course of your award you decide to withdraw from your studies, you will be required to re-pay, as at the date of withdrawal, that portion of the stipend that has been advanced to you. It is your responsibility to notify your School, at the earliest possible opportunity, of your intention to withdraw

Section A – to be completed by student		
Name:	Date of Birth:	Student ID No: 500_____
Contact e-mail address (personal not BU e-mail address):		
Degree/ Course of Study:		
Academic School:		
Current Registration Period (insert dates):		
Date from which you intend to withdraw from your course (DD/MM/YY):		
Last date of attendance at the University (DD/MM/YY):		
If the two dates above differ, please explain why:		
Have you received a scholarship for fees and/or maintenance for your studies from a sponsor or Research Council? YES/NO. If YES, please give details		
Do you receive fees and/or maintenance from the US Federal Aid Scheme? YES/NO		
Reason for termination of registration:		
Please ✓ to confirm that you have attached your student ID card to this form <input type="checkbox"/>		
Signature (Student):	Date:	

Section B – to be completed by academic school	
I confirm that I have discussed the withdrawal of registration with the above named student and I confirm that the last date of attendance is accurate to the best of my knowledge.	
Name:	Position: <small>(state position as Director of Graduate Studies, Head of School or Head of College)</small>
Signature:	Date:

Section C – for Academic Registry use only		
Record updated:		
Signature:..... Date:		
Date Received:	Date Recorded:	Halls Notified (if app):

IMPORTANT: PLEASE NOTE THAT ANY TUITION FEE CHARGES REMAIN DUE UP UNTIL THIS FORM HAS BEEN RECEIVED BY THE ACADEMIC REGISTRY. CHARGES ARE THEN ADJUSTED IN LINE WITH THE UNIVERSITY'S CURRENT FEE CHARGING AND REFUND POLICIES <http://www.bangor.ac.uk/ar/main/fees/index.php.en>