**APPLICATION FORM FOR TUITION FEE REFUND**

Please complete this form and return to [refunds@bangor.ac.uk](mailto:refunds@bangor.ac.uk)

**Note:** Failure to supply all the information requested may result in delay to any payment.

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| **Section A – Student Details** | |
| **Name:** | **Bangor Student ID Number: 500\_ \_ \_ \_ \_ \_** |
| **Course:** | **Academic Year (e.g. 2024/25):** |
| **Contact e-mail address for correspondence:** | |

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| **Section B** - **Account details from where payment was made (if cash payment go to section C)**  Refunds will normally only be made to the bank (or other financial institution) and account holder that originally paid the fee | | |
| Name of Payee: (Account Holder) | |  |
| Sort Code: (Electronic Transfers only)  IBAN number:(Overseas accounts only) | |  |
| Bank Account Number: (Electronic Transfer only) | |  |
| Amount of Payment:(\*) | |  |
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| **Section C** - **If the payment was made in cash** | | |
| Which payment method do you require?  BACS  Cheque  If BACS, please complete section D below, if Cheque, please provide address details below:  Address for cheque or remittance notice (must be completed) to be sent to: | | |
| **Section D – Account details to where the BACS payment should be made** | | |
| Name of Payee: (Account Holder) |  | |
| Sort Code:  IBAN number:(Overseas accounts only) |  | |
| Bank Account Number: |  | |
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| **Section E – Confirmation** | | |
| I hereby request that any tuition fee refund due to me is paid in accordance with the above instructions. | | |
| Signed: | Date: | |

The amount refunded will be in accordance with the University’s [Tuition Fee Refund Policy](https://my.bangor.ac.uk/student-administration/fees/documents/TuitionFeePolicy2425-EN.pdf)

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| **Academic Registry Use Only:** | | | |
| **Amount to be**  **refunded £** | **Prepared by:**  **(Signature)** | **Authorised by (AR)**  **(Signature)** | **Date:** |
| **Reason for approval / non approval of refund:** | | | |

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| **Finance Office Only:** | |
| Notice of Costs for the above transaction | g98005k05 |