

## APPLICATION FOR CAS - T4 GENERAL STUDENT VISA



PRIFYSGOL  
**BANGOR**  
UNIVERSITY

This application should only be used by students currently enrolled/registered at Bangor University or students in their 'writing-up' or students that have been granted an extension to complete their studies. New students will receive a CAS from the International Education Centre/Admissions Office.

**Section A** - to be completed in full by the student.

**Section B** - to be completed by the Supervisor / Course Director **for COPAS, CNS and SMS research students only**

**Section C** - to be completed by the Supervisor / Course Director **ONLY if the student's registration period has expired**

**Section D** - to be completed by the International Student Support Office

Once complete please return this application to the Immigration Team, Governance & Compliance, Penbre Building, College Road (opposite Main Arts Building) for processing. A CAS statement will normally be emailed to you within 10 working days.

Upon receipt of your new visa, **you MUST bring your visa for inspection to the:**

**Immigration Team, Governance & Compliance, Penbre Building, College Road, Bangor, LL57 2DG. Tel:**

**01248 388029 / 388436 E-mail: [immigration@bangor.ac.uk](mailto:immigration@bangor.ac.uk)**

Student Records  
Office Use Only  
(Date Received):

**IMPORTANT:** Please allow a minimum of **10 WORKING DAYS** for processing. In order to avoid delays ensure that you complete and submit this application in full and attach supporting documentation where required.

### Section A - to be completed by the student

#### PERSONAL DETAILS:

Surname / Family name:..... Forename(s).....

Student ID Number: 5..... E-mail address:.....

Local Address: .....

Current Visa Start Date: ..... Current Visa End Date: .....

#### COURSE DETAILS:

Course (e.g. MSc): ..... Course/Programme title:.....

Department/ School:.....

Registration start date: ..... Registration end date: .....

**[POSTGRADUATES ONLY]** Dissertation / Thesis / Project Submission deadline (if applicable): .....

Is this your original date for submission or have you been granted an extension or are you resubmitting?

Original Date for Submission ☐ Resubmission ☐ Granted an Extension ☐

*[NOTE: If your submission deadline has expired you must apply for an extension to your submission deadline and this must be approved before your CAS application can be processed, see: <http://www.bangor.ac.uk/ar/main/publications/forms.php.en> ]*

#### PREVIOUS COURSES:

Have you previously undertaken university level study (Bachelors, Masters, Research degree) in the UK?

**YES** ☐ **NO** ☐ *If yes please provide details below:*

Course (e.g. MSc): ..... Institution:..... From ..... to ..... Total duration (years / months):.....

#### CHECKLIST (Please tick to confirm that you have attached copies of the following to your application):

a) Current visa

b) Current passport

c) Bank statement

d) [IF APPLICABLE] Financial guarantee letter from your sponsor (if tuition / maintenance costs are covered by a sponsor)

e) [IF APPLICABLE] Copy of your latest ATAS certificate (COPAS, CNS and SMS RESEARCH STUDENTS ONLY)

f) [IF APPLICABLE] Supporting statement & study plan from course supervisor/director (only if registration has expired)

**I confirm that the information provided in this application and the attached documentation is correct  
(NB - failure to submit your application in full will result in a delay in processing your application)**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**PLEASE ENSURE THAT 'SECTION B & C' OVERLEAF ARE COMPLETED IF APPLICABLE**

**Section B - to be completed by the course supervisor/director for research students ONLY****COLLEGE OF PHYSICAL & APPLIED SCIENCES, COLLEGE OF NATURAL SCIENCES AND SCHOOL OF MEDICAL SCIENCES ONLY:**

Research students studying certain subject areas are required to apply for an ATAS (Academic Technology Approval Scheme) certificate before they can apply for their student visa. If the course originally required ATAS the student will need to apply for a new certificate for the extension period (see <https://www.gov.uk/academic-technology-approval-scheme>). Please note that where the visa extension required is for 6 months or more, the Foreign & Commonwealth Office who administers the ATAS scheme may contact the University for additional information or a supporting letter before they will issue the certificate.

Please note that we cannot issue a visa extension letter until the student has applied for, and been issued with a new ATAS certificate. Once obtained, a copy of the new ATAS certificate must be attached to this application.

Has the student's area of research (as outlined in the research synopsis provided by the School for ATAS purposes at the admissions stage) changed at all? YES || NO ||

If yes, please e-mail the new research synopsis to the [visa-compliance@bangor.ac.uk](mailto:visa-compliance@bangor.ac.uk) as soon as possible.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signed: \_\_\_\_\_ (Supervisor/Director)

**Section C - to be completed by the course supervisor/director ONLY if the student is expected to remain in Bangor (or approved alternative location) beyond their registration period.**

Students are normally expected to return to their home country during their writing-up period (including any period of extension). However there are exceptions and if there are **strong academic grounds** for the student to remain in Bangor during the write up / extension period we may consider supporting an extension to the Tier 4 General Student visa. **Please note that where there is a gap of more than 1 month between submission and the viva the student is expected to return to their home country.**

Where an academic school wishes to support the request for a student to remain in Bangor during the writing-up period, the academic school is required to make a case in writing on behalf of the student providing detailed information as to why the student is required to remain in Bangor.

**A detailed study plan is also required**, mapping out the predicted key milestones during this period. If the CAS extension is approved, progress will be monitored against the provided study plan throughout the extension period.

Please include:

- i) the reasons why the student needs to stay in Bangor during the writing up / extension period rather than complete the 'writing-up' in their home country
- ii) a detailed study plan mapping the predicted key milestones up until the expected submission deadline
- iii) confirmation of continued monitoring of engagement consistent with a registered student (we would expect this to be evidenced by the School's records in MyBangor)

**SUPPORTING INFORMATION:**

**The supporting case (inc. study plan) must be attached to this application or emailed to the Immigration Team**

The supporting case is attached || OR has been e-mailed to [immigration@bangor.ac.uk](mailto:immigration@bangor.ac.uk) ||

Expected submission / completion date: \_\_\_\_\_

**Research only:** Viva date (approx. if not yet set): \_\_\_\_\_

The student named is required to remain in Bangor until: \_\_\_\_\_

The student named will remain in Bangor (or approved alternative location) throughout this period and will be receiving regular supervision leading to the completion of their studies.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signed: \_\_\_\_\_ (Supervisor/Director of Graduate Studies)

**Section D – to be completed by the International Student Support Office**

The visa extension request (including time limit and financial implications) has been discussed with a member of the International Student Support Services team and the student is advised to **PROCEED / NOT PROCEED** (delete as appropriate) with the application.

Comments:

Name: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Section E - FOR ACADEMIC REGISTRY USE ONLY**

	(✓ to confirm)
SPAIDEN (name, local address & personal e-mail address) checked / updated	
GOAINTL (visa/passport details) checked / updated	
SFAREGS (registration satisfactory)	
TSAAREV (university account satisfactory)	

Comments:

Prepared by (Signature):

Date:

Approved  
(Signature):

Date:

NOT Approved  
(Signature):

Date:

Comments:

	(✓ to confirm)
GOATINL (document information updated)	
SHADEGR updated (ONLY IF REG EXPIRED & REQUEST APPROVED)	

CAS LETTER ISSUED (Signature):

Date: