

Bangor University Terms & Conditions (2015/16 Academic Session)

It is very important that you read and understand these Terms & Conditions before you accept a place at Bangor University. These Terms and Conditions include links to other documents on the University [website](#). By formally accepting an offer of a place to study at the University, you are accepting the Terms and Conditions in this document and are also accepting the University's regulations as set out on the University [website](#)

Admissions:

1. Recruitment and Admissions at the University is managed as specified in the *Code of Practice for Recruitment & Admissions (Code 09 May 2012)* full details can be found [here](#). The admissions policy seeks to ensure that all policies and practices are compliant with all relevant legislation (e.g. equal opportunities, disability, etc) and are clear, fair and consistently applied. Your particular attention is drawn to the following:
 - 1.1. Whilst the University will try and ensure that all advertised programmes of study and modules will run, situations may arise where this becomes impossible for reasons reasonably beyond the University's control. In such cases, the University will notify any applicants holding offers for the course as soon as is practical. The University will also try and find an acceptable alternative course. Where a suitable alternative cannot be identified, then the University will assist the applicant as far as is reasonable with finding a place elsewhere.
 - 1.2. The tuition fees for all courses are published on the University's web site for each [academic session](#). Where offers of places on courses are not made through UCAS, then all fees associated with the course will be specified in the offer. Applicants are reminded that by accepting an offer they are acknowledging that the quoted fees will become due on registration.
 - 1.3. Applications may be cancelled:
 - 1.3.1. If the application contains inaccurate information
 - 1.3.2. If the applicant has not declared relevant convictions.
 - 1.3.3. If the applicant has not responded to requests from the University for additional information within a reasonable timeframe (30 days).
 - 1.3.4. If the University becomes aware of other information that justifies the withdrawal of the application or any offer(s) already made.
 - 1.4. Where an applicant declares a relevant criminal conviction as part of their application, the University will seek additional information and the application will be placed 'on-hold'. Criminal conviction information will remain confidential and will only be shared with the university staff involved in determining whether there are any risks associated with admitting an applicant. The consideration of the criminal conviction(s) may result in special arrangements being put in place or the rejection of an application.
 - 1.5. Where an applicant wishes to formally complain about any aspect of the application and admissions process, the procedure in [Code of Practice for Recruitment & Admissions](#) (Code 09 May 2012) paragraphs 56 -58 should be followed.

Following Registration

2. All students must formally register with the Academic Registry of the University at the start of their course and subsequently from time to time will need to confirm continued attendance. The University is required to maintain up to date information on all registered students. Charges may be applied for late registration or failure to confirm attendance when requested. Details of the charges can be found in the [Tuition Fee Schedule](#).
3. Registered students are subject to the [rules and regulations](#) of the University and your particular attention is drawn to the following:
 - 3.1. The University expects students to meet the standards of conduct defined by its regulations. The University will take disciplinary action when there is any breach of the regulations.
 - 3.2. Every student must pay fees and fines determined by the University. Fees must normally be paid in advance of the study period but payment by instalments can be arranged. Where a student falls into debt for academic fees (e.g. tuition fees), the University may apply sanctions including: refusal to allow registration, withholding of university documents (e.g. award certificates), taking legal action. Where a student owes non-academic fees (e.g. accommodation fees), then the sanctions listed in the Residence Agreement may be applied and legal action may be taken to recover the debt.
 - 3.3. Students will be given a University email address and are expected to check their University email account on a regular basis. It is this account that the University will use for electronic communication with the student.
 - 3.4. Student attendance will be monitored as described in the University's Policy Statement on the [Monitoring of Student Attendance and Engagement](#)
 - 3.5. The University as a condition of Registration expects students to provide all requested information so that the University can carry out its business and discharge its legal obligations to statutory bodies (e.g. Higher Education Statistics Agency [HESA](#)). The University has in force a [Data Protection Policy](#)
 - 3.6. To progress from one level of a programme to another (for example, from the first to the second year of an undergraduate degree), every student must meet the standards expected for their course as set out in the [regulations](#) for the programme.
 - 3.7. University study relies on academic integrity and penalties, including discontinuation of studies, can be imposed for [unfair practice](#). Examples of unfair practice include presenting someone else's work as your own (Plagiarism) or cheating in an examination.
 - 3.8. To successfully complete a programme, every student must fulfil the criteria defined for their course as set out in the regulations for the programme.

Complaints and appeals

4. A student who wishes to complain about aspects of his/her course or any other service offered by the University should use the [Student Grievance Procedure](#).
5. The University provides opportunities for students to ask for a review of decisions that include the decisions of Board of Examiners and Disciplinary Officers.

Variations to Terms & Conditions

The University reserves the right to amend its regulations but will inform you of changes that might impact on your studies or academic progress.

The above Terms & Conditions only form part of the full Terms & Conditions applicable to students applying to and registering at the University. The full terms are comprised of multiple documents and are necessarily more detailed. For further information please [click here](#).