

Bangor University Terms & Conditions (2018/19 Academic Session)

It is very important that you read and understand these Terms & Conditions before you accept a place at Bangor University. The full Terms and Conditions include links to other documents on the University [website](#) . By formally accepting an offer of a place to study at the University, you are accepting the Terms and Conditions in this document and are also accepting the University's regulations, procedures and codes of practice as set out on the University [website](#) .

Admissions:

1. Recruitment and Admissions at University is managed as specified in the *Policy and Code of Practice for Student Recruitment & Admissions*, full details can be found [here](#). The admissions policy seeks to ensure that all policies and practices are compliant with all relevant legislation (e.g. equal opportunities, disability, consumer marketing etc.) and are clear, fair and consistently applied. Your particular attention is drawn to the following:
 - 1.1. Whilst the University will try and ensure that all advertised programmes of study and modules will run, situations may arise where this becomes impossible for reasons reasonably beyond the University's control. In such cases, the University will notify any applicants holding offers for the course as soon as is practical. The University will also try and find an acceptable alternative course. Where a suitable alternative cannot be identified, then the University will assist the applicant as far as is reasonable with finding a place elsewhere.
 - 1.2. The tuition fees for all courses are published on the University's web site for each [academic session](#). Where offers of places on courses are not made through UCAS, then all fees associated with the course will be specified in the offer. Applicants are reminded that by accepting an offer they are acknowledging that the quoted fees will become due on enrolment.
 - 1.3. Applications may be cancelled:
 - 1.3.1 if the application contains inaccurate information
 - 1.3.2 if the applicant has not declared relevant convictions
 - 1.3.3 If the applicant has not responded to requests from the University for additional information within a reasonable timeframe (30 days).
 - 1.3.4 If the University becomes aware of other information that justifies the withdrawal of the application or any offer(s) already made.
 - 1.4. For relevant courses within the College of Human Sciences, where an applicant declares a relevant criminal conviction as part of their application, the University will seek additional information and the application will temporarily be placed 'on-hold'. Criminal conviction information supplied will remain confidential and will only be shared with the university staff involved in determining whether there are any risks associated with admitting an applicant. The consideration of the criminal conviction(s) for relevant courses may result in special arrangements being put in place or the rejection of an application.
 - 1.5. Where an applicant wishes to make an appeal or complain about any aspect of the application and admissions process, the policy and procedure in the

[Policy and Code of Practice for Student Recruitment & Admissions](#), Section 12 should be followed.

- 1.6. The University deems the contract to be formed between the applicant and the University at one of the three following points in time:
 - i. When the applicant 'accepts' the offer of a place at Bangor University (Home / EU, undergraduate UCAS and postgraduate applicants);
 - ii. When the applicant has 'accepted' the offer of a place at Bangor University AND pays the required deposit (international, overseas applicants);
 - OR iii. When Bangor University 'accepts' the applicant in TRACK (Clearing applicants).
- 1.7 At the point at which the contract is formed (i, ii OR iii above), the applicant is entitled to cancel the agreement within 14 days (the 'cooling off' period) and should notify the University, in writing, accordingly.
- 1.8 The University may admit students who have not reached the age of 18 by the 1st September in the calendar year of entry. Such students are legally considered to be 'minors' and as such, the University is subject to an enhanced duty of care. In order to fulfil this obligation, the University has a [Policy & Procedures for Students under 18](#) which will be initiated and includes the requirement for Parent / Guardian to complete a Consent form, and for the student to stay in University Halls accommodation.

Following Enrolment

2. All students must formally enrol with the Student Administration section of Student Services at the start of their course and subsequently from time to time will need to confirm continued attendance. The University is required to maintain up to date information on all enrolled students. Charges may be applied for late enrolment and/or failure to confirm attendance when requested. Details of the charges can be found in the [Tuition Fee Schedule](#).
3. Enrolled students are subject to the [rules and regulations](#) of the University and your particular attention is drawn to the following:
 - 3.1. The University expects students to meet the standards of conduct defined by its regulations, see [Code of Student Conduct](#) and the [Student Charter](#) The University will take disciplinary action when there is any breach of the regulations.
 - 3.2. Every student must pay fees and fines determined by the University. Fees must normally be paid in advance of the study period but payment by instalments can be arranged. Where a student falls into debt for academic fees (e.g. tuition fees), the University may apply sanctions including: refusal to allow enrolment, withholding of university documents (e.g. award certificates), taking legal action. Where a student owes non-academic fees (e.g. accommodation fees), then the sanctions listed in the Residence Agreement may be applied and legal action may be taken to recover the debt.
 - 3.3. Students will be given a University email address and are expected to check their University email account on a regular basis. It is this account that the University will use for all electronic communication with the student.

- 3.4. Student attendance will be monitored as described in the University's Policy Statement on the [Monitoring of Student Attendance and Engagement](#).
- 3.5. The University as a condition of Enrolment expects students to provide all requested information so that the University can carry out its business and discharge its legal obligations to statutory bodies (e.g. Higher Education Statistics Agency [HESA](#)). The University has in force a [Data Protection Policy](#), and a [Student Privacy Notice](#), updated to reflect the General Data Protection Regulation (GDPR) requirements.
- 3.6. To progress from one level of a programme to another (for example, from the first to the second year of an undergraduate degree), every student must meet the standards expected for their course as set out in the [regulations for the programme](#).
- 3.7. University study relies on academic integrity and penalties, including discontinuation of studies, can be imposed for [unfair practice](#). Examples of unfair practice include presenting someone else's work as your own (Plagiarism) or cheating in an examination.
- 3.8. To successfully complete a programme, every student must fulfil the criteria defined for their course as set out in the [regulations for the programme](#).

Complaints and appeals

4. A student who wishes to complain about aspects of his/her course or any other service offered by the University should use the [Student Complaints Procedure](#).
5. The University provides opportunities for students to ask for a review of decisions that include the decisions of Board of Examiners and Disciplinary Officers.

Variations to Terms and Conditions

The University reserves the right to amend its regulations but will consult and inform you of changes that might impact on your studies or academic progress.

The above Terms & Conditions only form part of the full Terms & Conditions applicable to students applying to and enrolling at the University. The full terms are comprised of multiple documents and are necessarily more detailed. For further information please [click here](#).