Accessing Skype for Business

If you do **not** have Office 365 please use this link <u>https://products.office.com/en-gb/skype-for-business/download-app</u> to download the Skype for business app. Login into Skype for Business using your Bangor email address (e.g. <u>remote@bangor.ac.uk</u>) and password

Finding Skype for Business on your computer

• Click on the

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start icon bottom left hand corner of your computer

• This will display a list of programmes on your computer

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• Scroll down to Skype for Business



- Click on Skype for Business to open
- Login into Skype for Business using your Bangor email address (e.g. remote@bangor.ac.uk) and password