



Looking for Part-Time Work? Here are some tips.....

Bangor TARGETconnect - our online student and graduate vacancy site

<https://targetconnect.bangor.ac.uk/>

Search for local part-time work as well as other opportunities such as work experience and graduate level employment. You can also set up alerts to be notified of latest vacancies in the sectors you choose.

Universal Job Match is a key website for job searching. Sign up for an account or just search by location

<https://www.gov.uk/jobsearch>. Other useful websites include: www.jobswales.co.uk; www.indeed.co.uk and <https://www.totaljobs.com/>

Company Websites: Check out the 'Jobs or Vacancies' pages for national retail companies, local government offices, or larger organisations, they will list details of current opportunities. Here are some to consider: <https://www.jobs.nhs.uk/>; <http://www.tesco-careers.com/> or <http://debenhams-careers.com/>

Shop Windows: Local shops, cafés, restaurants and bars often display vacancy notices in the window so it's worth checking the High Street from time to time to see who is recruiting or you could call in to make speculative enquiries. They may request a CV so take a few copies with you.

Other routes to finding local jobs:

Recruitment Agencies: Local agencies such as Supertemps (www.supertemps.co.uk) and JVP Jobs Online (<http://www.jvpjobs.co.uk>). Nationwide agencies including Randstad (<https://www.randstad.co.uk>) and Hays (<http://jobs.hays.co.uk/jobs-in-North-Wales>) offer a range of temporary and permanent jobs.

Social Media: Many employers now turn to Facebook and Twitter to promote their vacancies. Follow the recruiters that you're interested in to keep track of any openings. You can also post on your accounts that you're looking for work so your network can inform you if they see any suitable jobs. More and more businesses also post their vacancies on groups as opposed to paying for press adverts; join groups such as 'For Sale in Bangor' and search for jobs and vacancies within the groups.

- Don't forget to like us on Facebook and follow us on Twitter – we regularly share job adverts!

Speculative Enquiries – do an audit of what you have to offer, draft your CV and market to potential employers. Also use your personal network of contacts who may know of companies who you could send a speculative enquiry to.

YOUR CV: it's important to tailor your CV to each position or for each 'sector' that you want to apply for work (e.g. one for bar work, another for retail, and another for admin). For more information on CV writing and application forms visit: <http://www.bangor.ac.uk/careers/services/application.php.en>

If you require more specific advice about your CV or Job search, make an appointment to see one of our Employability Advisors:

To book: Call **01248 382071** or visit <http://www.bangor.ac.uk/careers>