

THE ARFER PROGRAMME

A GUIDE TO USING THE ARFER MAP



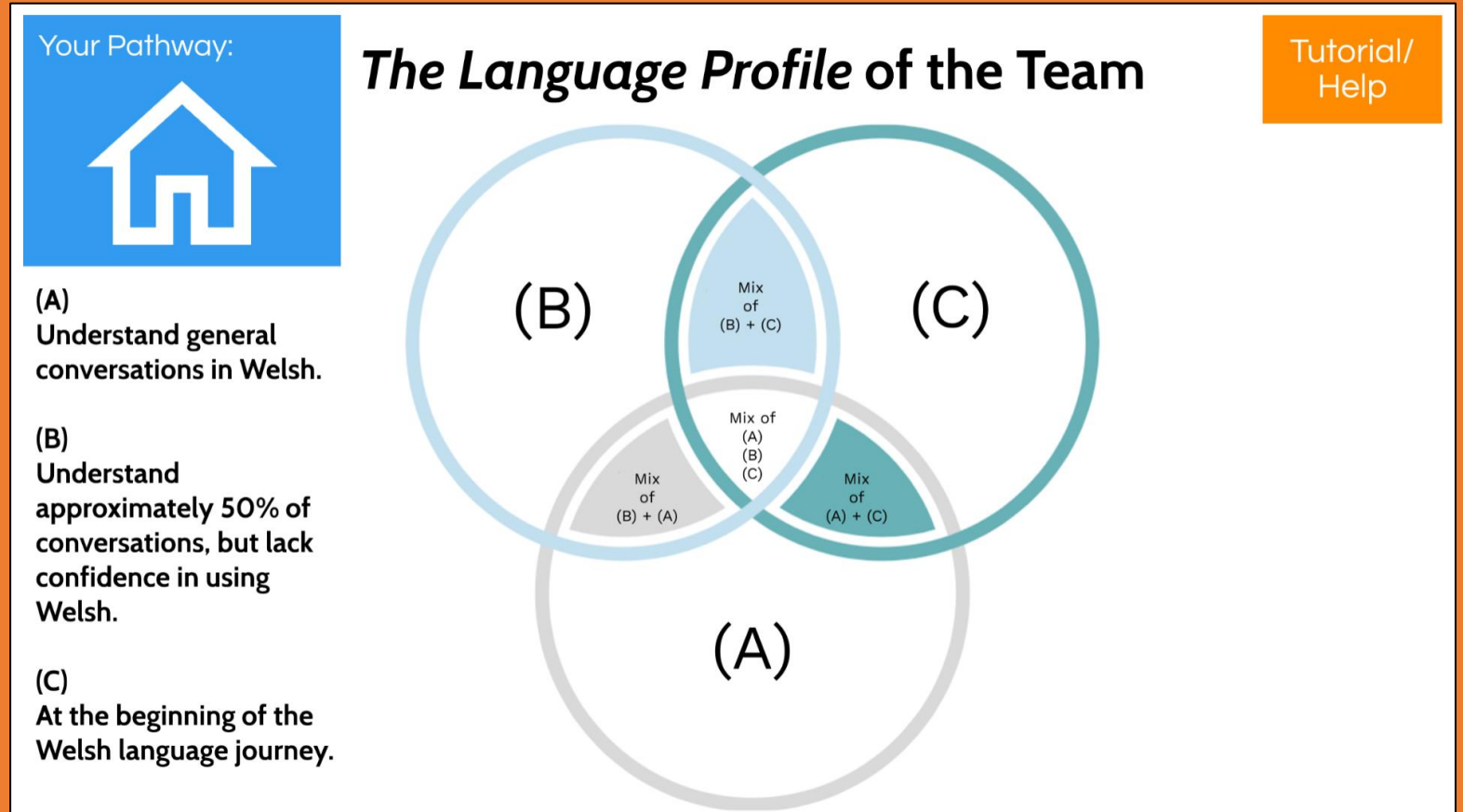
Ariennir gan
Lywodraeth Cymru
Funded by
Welsh Government



Sefydliad Cydweithredol dros
Ymchwil Addysg, Tystiolaeth ac Effaith
**Collaborative Institute for Education
Research, Evidence and Impact**

The purpose of this document is to guide you through **The ARFer Map**.

Prezi is the platform that hosts the map's pathways. It is important that you follow the instructions in this guide when choosing your pathways.



Using a PC, Not a Smartphone / Tablet



It is important that you ensure you use a PC to navigate the map's pathways as opposed to a smartphone or tablet.



Unfortunately, the pathways will not work as they should on smartphones and tablets.

Opening the ARFer Map

All of the ARFer resources including a background to the programme and supportive resources are on the programme's website.

You can open the Welsh website of the English website by clicking the links below, or by scanning the QR code with a smartphone or tablet (remember not to open the Prezi with a smartphone or tablet).

- [Welsh Version](#)
- [English Version](#)

Y Rhaglen ARFer

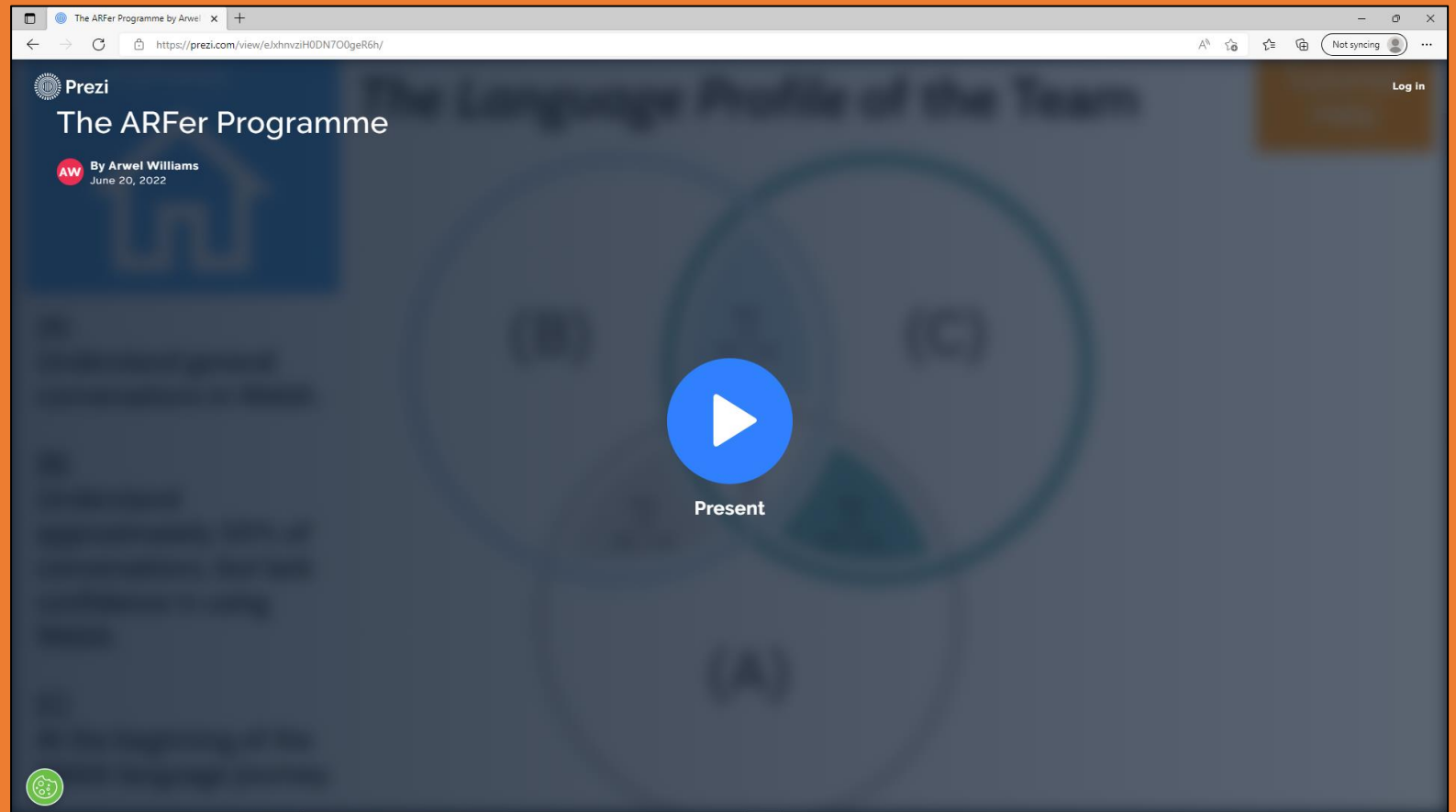


The ARFer Programme



How to Use the ARFer Map

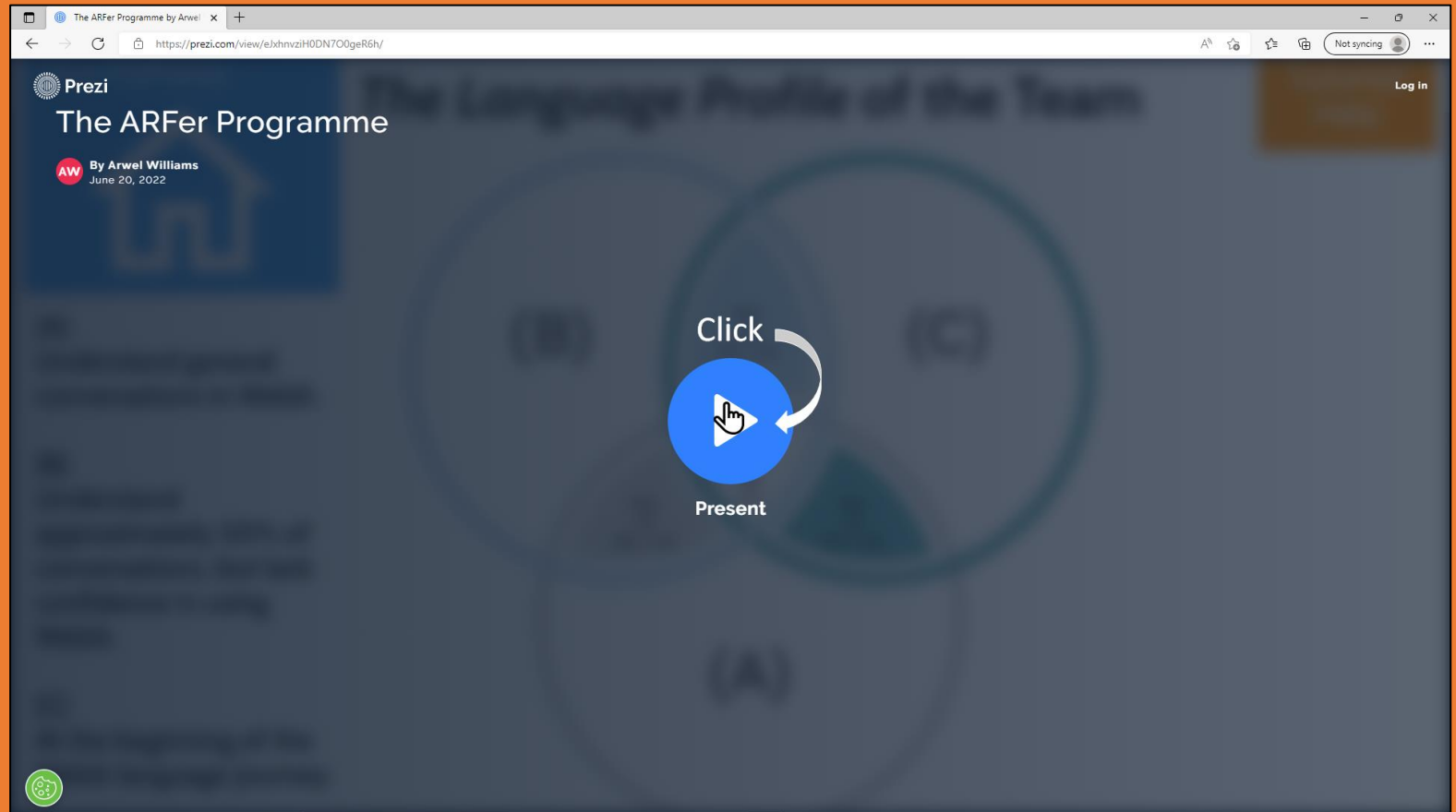
After clicking a link to open The ARFer Map (the Prezi), you will always land on this page that has the word *present*.



How to Use the ARFer Map

Click on the word *present* in order to start using The ARFer Map.

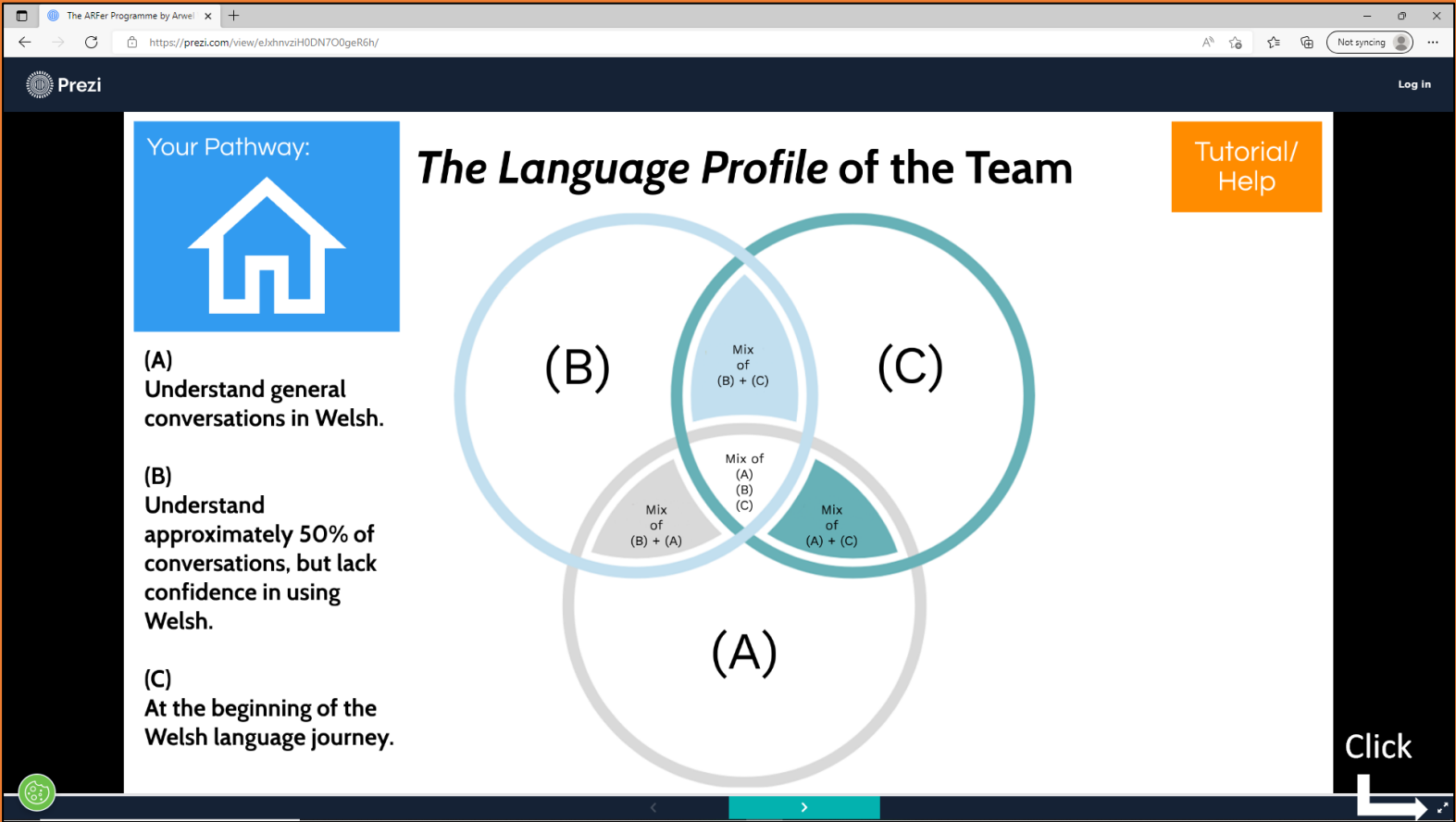
Please be patient. It may take a few seconds to load.



How to Use the ARFer Map

After clicking the word *present*, click on the arrows at the bottom of the screen in order to toggle full screen.

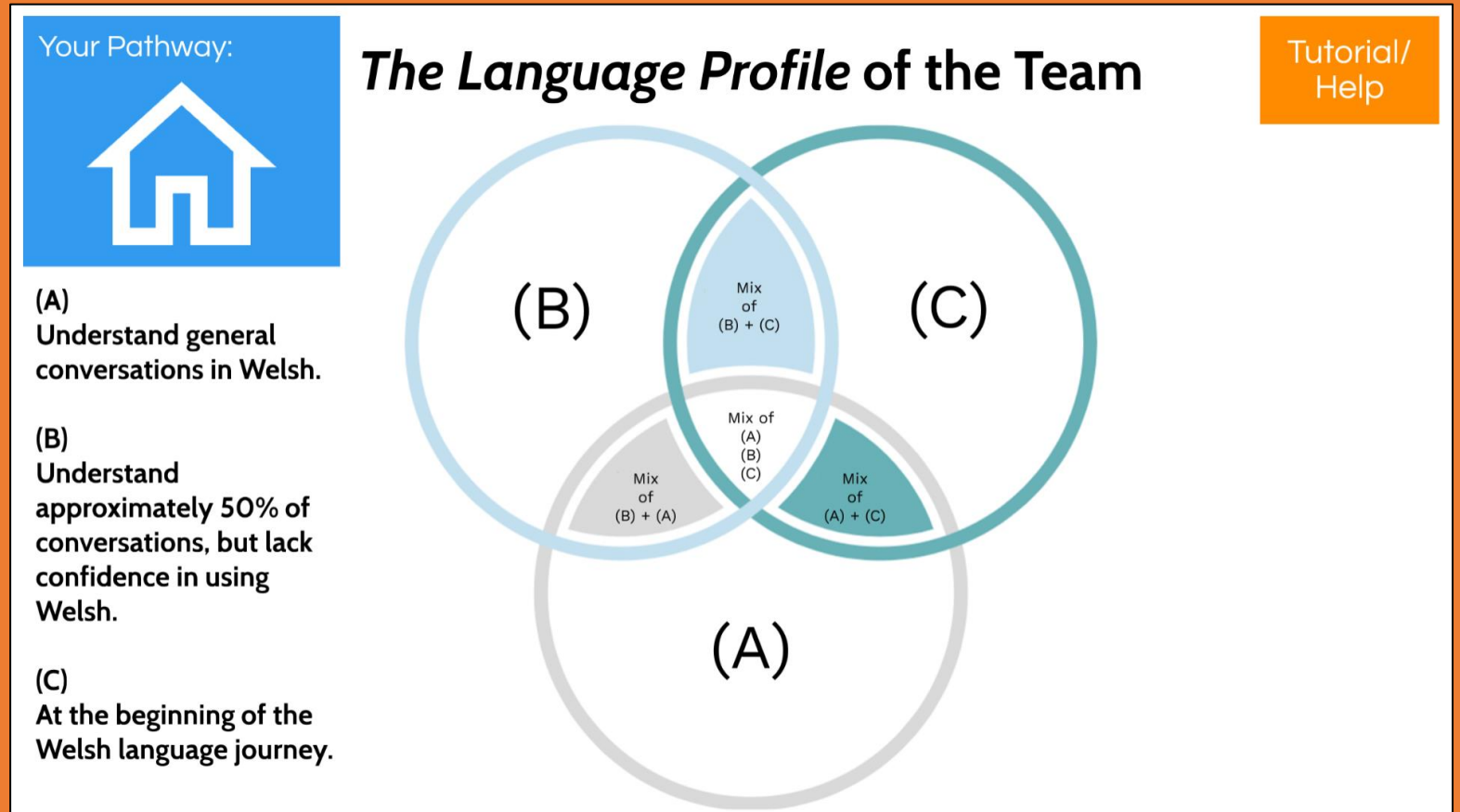
The ARFer Map will be easier to use in full screen mode.



How to Use the ARFer Map

You will always land on The ARFer Map's homepage when you open a link.

Here you will see a Venn diagram and a description for three language profiles. These are discussed further later on in this guide.



Your Location within the ARFer Map: The Blue Box

At the top of each slide throughout The ARFer Map, you will see this blue box on the left.

This blue box denotes your location within The ARFer Map.

For example, this is the homepage. As such, there is an image of a house within the blue box to denote this.

Your Pathway:



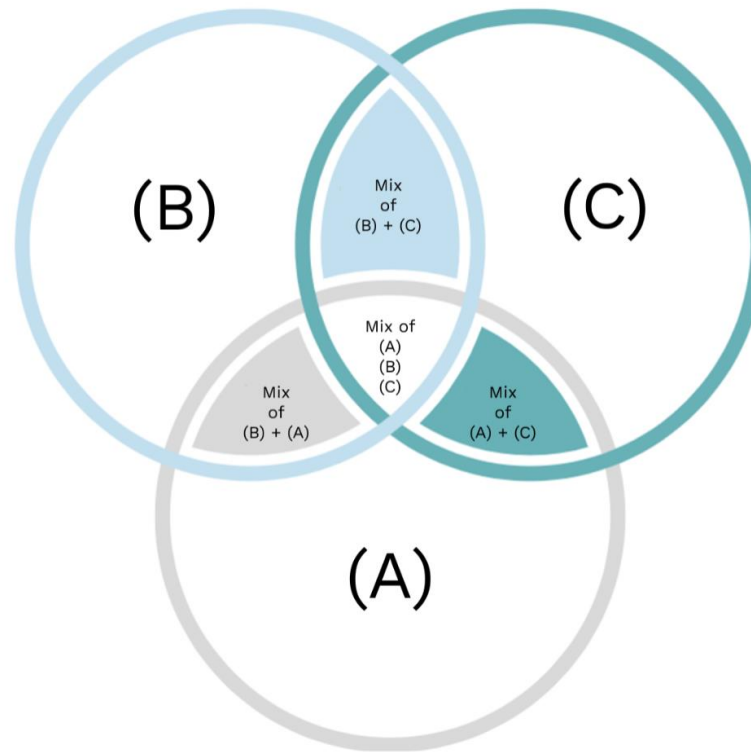
(A)
Understand general conversations in Welsh.

(B)
Understand approximately 50% of conversations, but lack confidence in using Welsh.

(C)
At the beginning of the Welsh language journey.

The Language Profile of the Team

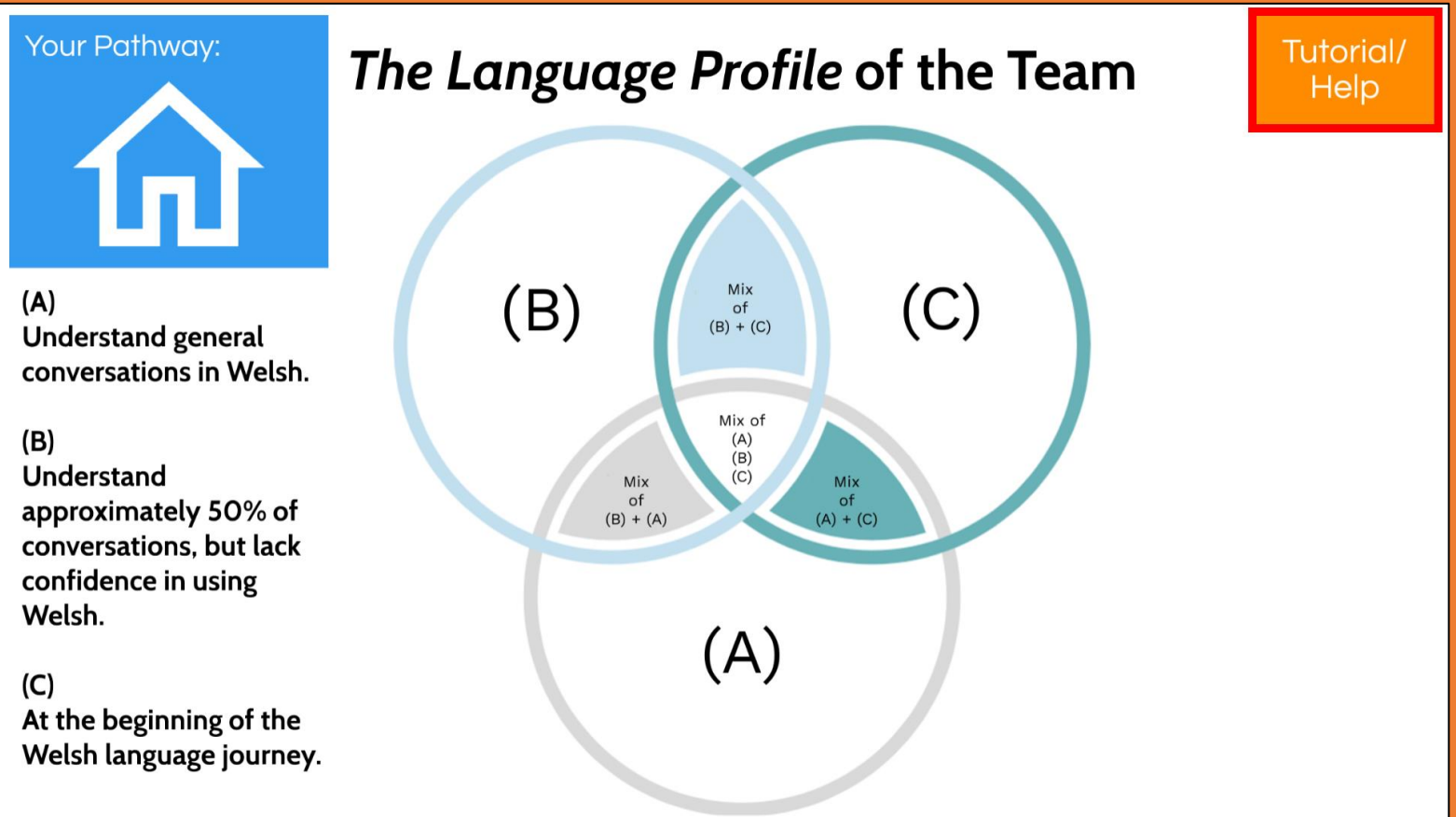
Tutorial/
Help



Viewing the Tutorial: The Orange Box

In addition to the blue box at the top of each slide throughout The ARFer Map, you will see an orange box on the right.

Clicking on the orange box opens a new slide that contains a video tutorial that leads you through how to use The ARFer Map



Viewing the Tutorial: The Orange Box

In order to view the video, click on the sign in the middle of the video.

Your Pathway:
• Tutorial / Help.

Tutorial / Help

The screenshot shows a video player interface. At the top, there is a black header bar. Below it, the title 'The Language Profile of the Team' is displayed in a blue font. To the left of the title is a blue square icon with a white house symbol, labeled 'Your Pathway:'. To the right of the title is an orange square button labeled 'Tutorial / Help'. The main content area features a Venn diagram with three overlapping circles labeled (A), (B), and (C). Circle (A) is at the bottom, (B) is at the top left, and (C) is at the top right. A large black play button with a white triangle is centered over the intersection of circles (B) and (C). A black arrow points from the word 'Click' to the play button. Below the Venn diagram, there is a black footer bar.

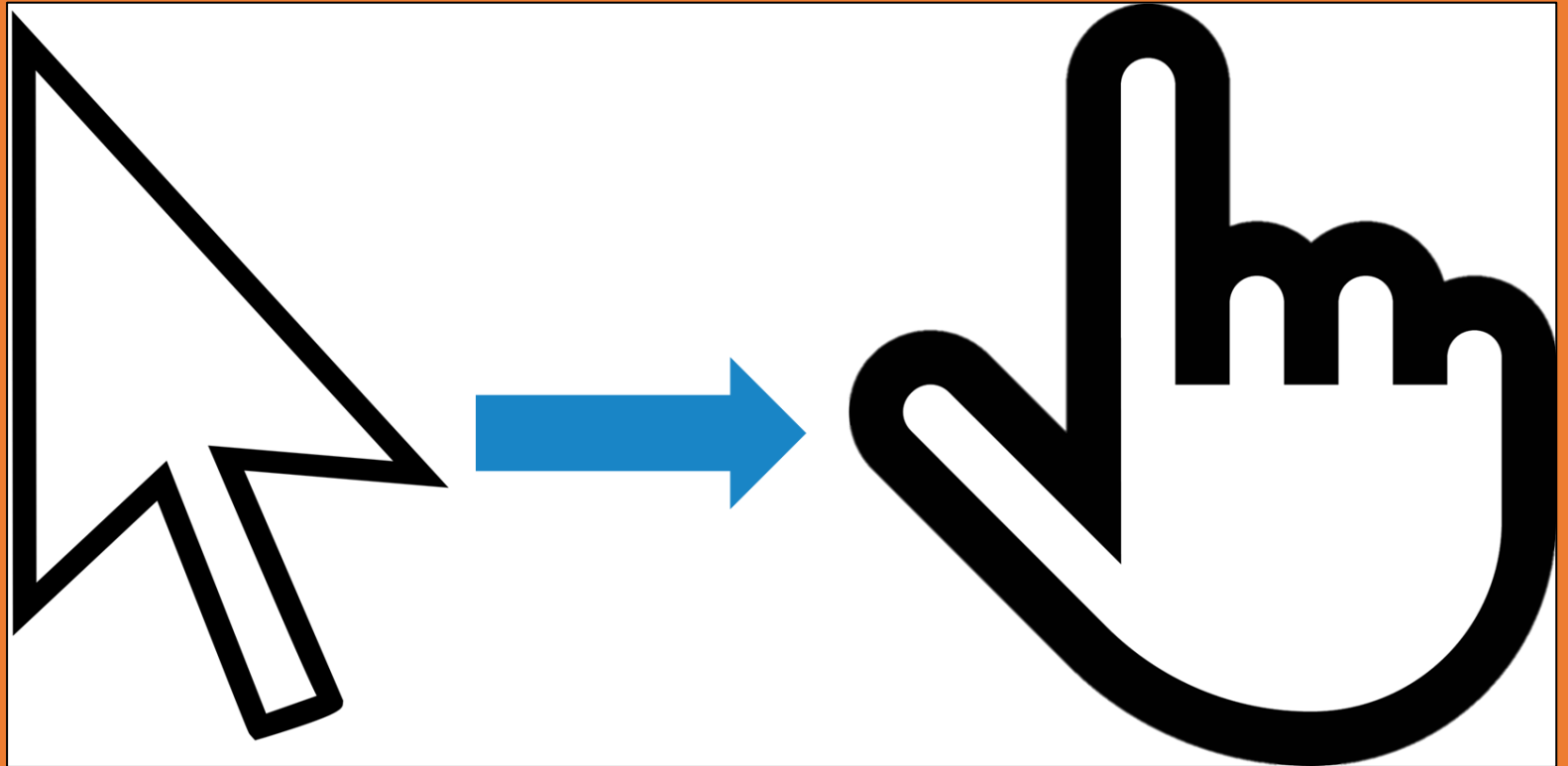
(A) Understand general conversations in Welsh.

(B) Understand approximately 50% of conversations, but lack confidence in using Welsh.

(C) At the beginning of the Welsh language journey.

Navigating the Map's Pathways

Your curser will change from an arrow to a hand if it is possible to change your location The ARFer Map or to open a link.



Navigating the Map's Pathways

Two icons appears as you move your mouse to the right of the screen.

The upper icon allows you to **return to the homepage**. The lower icon allows you to go back **one step** in your pathway.

Should you become lost whilst using The ARFer Map and wish to start again or go back one step, please use these icons that appear on the right.

Your Pathway:

- Tutorial / Help.

Tutorial / Help

The Language Profile of the Team

(A) Understand general conversations in Welsh.

(B) Understand approximately 50% of conversations, but lack confidence in using Welsh.

(C) At the beginning of the Welsh language journey.

Avoid using the arrows at the bottom of the screen.

You will also notice that arrows appear at the bottom of the screen due to moving the curser, with the one on the right flashing.

It is important that you do not click on these arrows.

There is a risk that you will become lost by using these arrows.

Your Pathway:
• Tutorial / Help.

Tutorial / Help

Your Pathway:
• Tutorial / Help.

The Language Profile of the Team

(A) Understand general conversations in Welsh.

(B) Understand approximately 50% of conversations, but lack confidence in using Welsh.


(C) At the beginning of the Welsh language journey.

The homepage includes a description of three language profiles and a Venn diagram, which allows you to choose the language profile that is most appropriate to the individual, or team, that uses the programme.

Your Pathway:

- Tutorial / Help.

Tutorial / Help

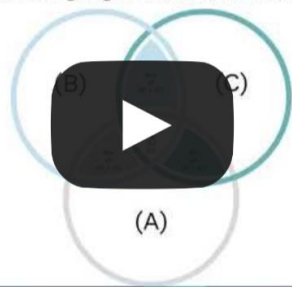
Your Pathway:

(A)
Understand general conversations in Welsh.

(B)
Understand approximately 50% of conversations, but lack confidence in using Welsh.

(C)
At the beginning of the Welsh language journey.

The Language Profile of the Team



Tutorial / Help

<

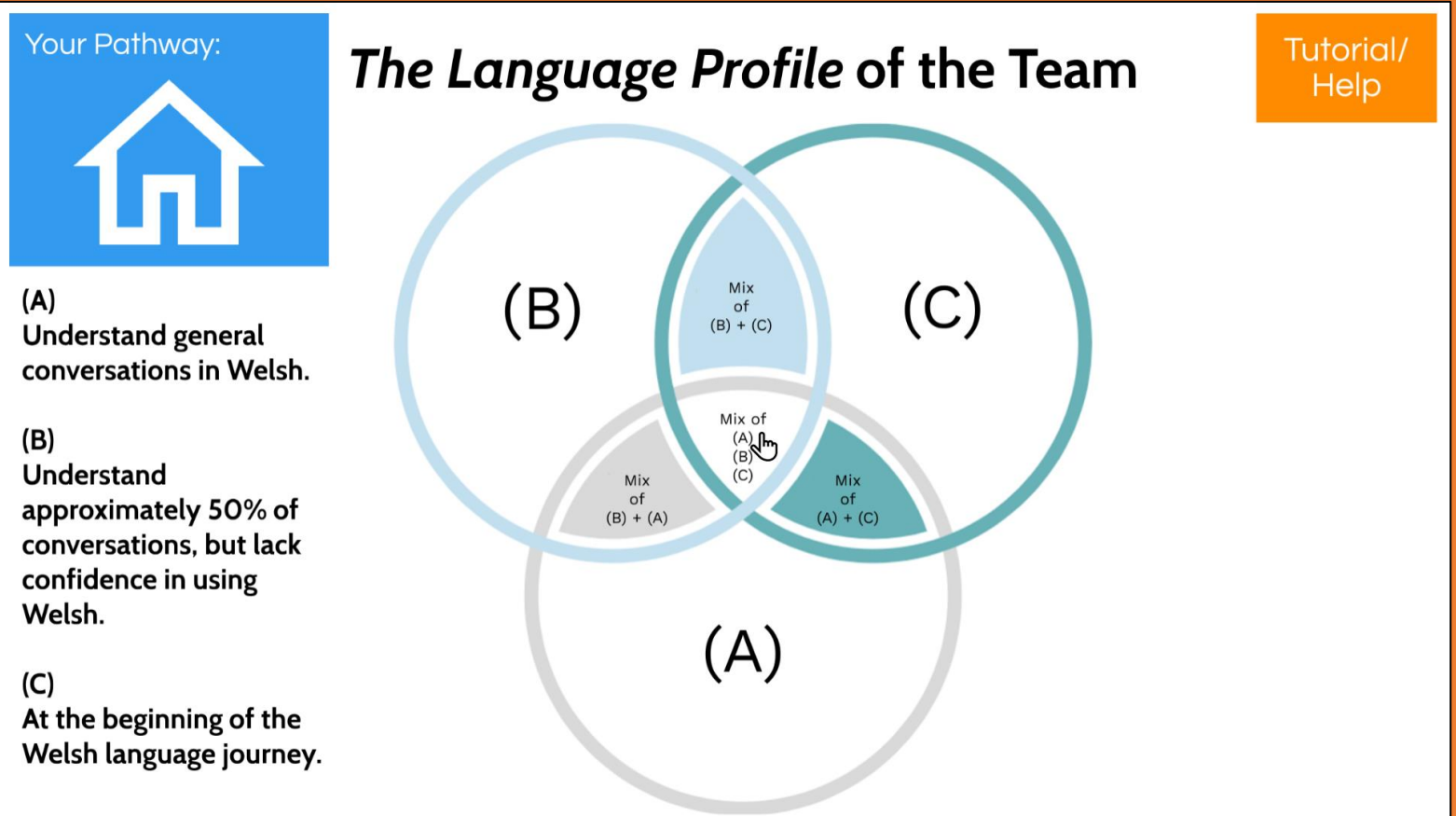
>

Navigating the ARFer Map: An Example

The first task is to choose the language profile, or any mixture of the three language profiles, that best described the language profile of the individual or team that uses the programme.

In order to move along the pathway, click on the appropriate language profile within the Venn.

In this example, we choose the mixed language profile A, B and C.



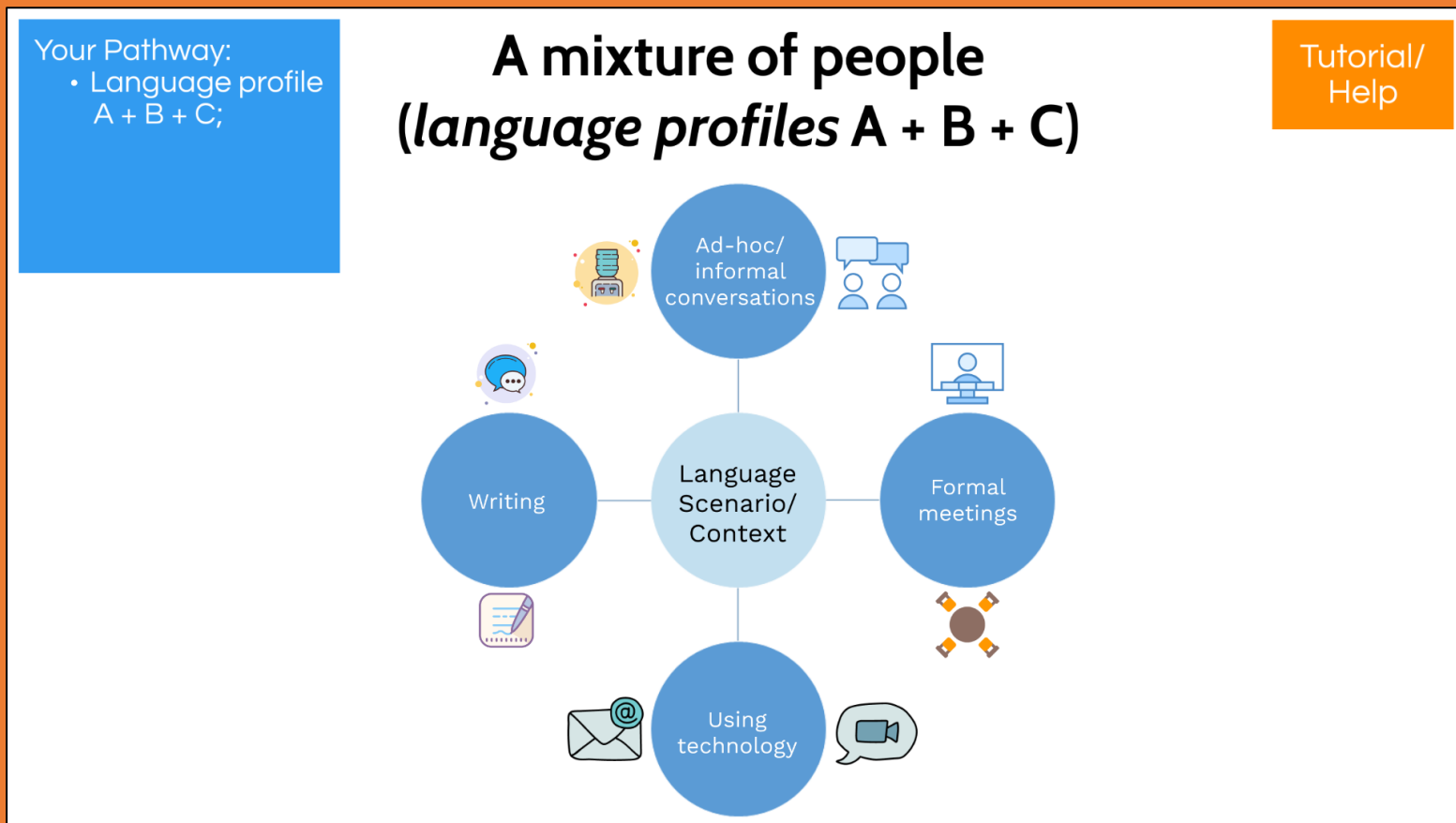
Choose a language scenario/context.

The next step is to choose the language profile/context on which you wish to concentrate. The same four language scenarios are available for each language profile, as the image illustrates.

A blue circle with white text will move you along your pathway.

In order to move along your pathway, click on the language profile/context on which you wish to concentrate.

For example, we chose “Using technology”.



Tasks on a scale/continuum.

You will next see a scale. The numbers above the scale indicate the number of tasks available for our pathway.

The leftward tasks on the screen indicate the easiest tasks. The tasks become more challenging as you move along to the right, with the most challenging task being at the right end of the screen.

Click the number of the task on which you wish to concentrate in order to move along your pathway. **In order to do this, it is important that you place your cursor over the number (not the arrow nor the scale itself) as seen in the image.**


For example, we chose task #2.

Your Pathway:

- Language profile A + B + C;
- Using technology;

A mixture of people (*language profiles A + B + C*)


Tutorial/
Help



1

2

3



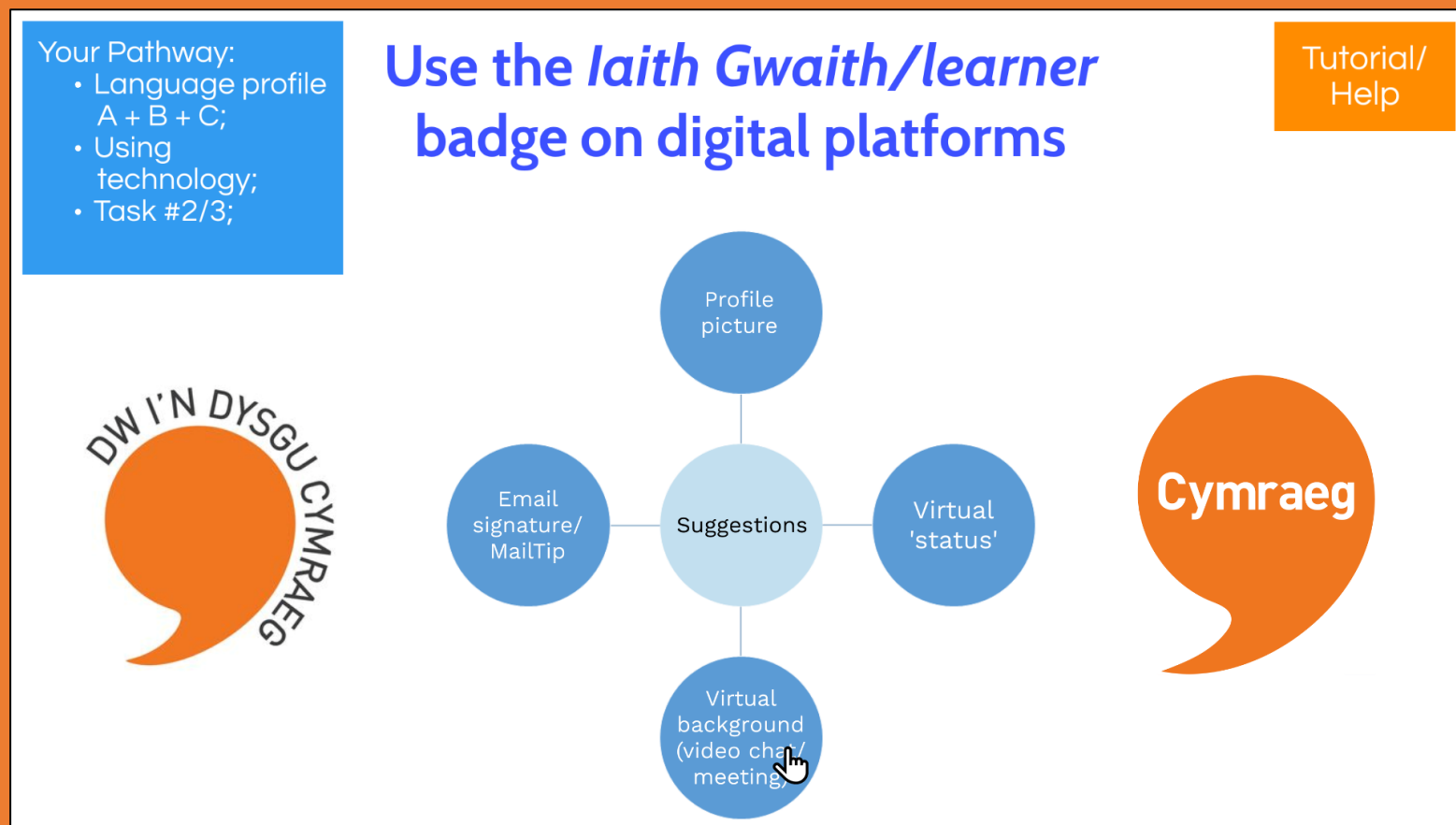
An example of a task.

The image illustrates the task.

This particular task suggests where you can use the *laith Gwaith* badge.

Click on the suggestion on which you wish to concentrate in order to move along your pathway.

For example, we chose “Virtual background”.



An example of a task.

Here are examples of the laith Gwaith badges being a part of the virtual background for these blue characters.

In addition, the blue centre circle gives you a change to move along your pathway for instructions on how to set one of the laith Gwaith badges as your virtual background in a video chat or video meeting.

Click on the blue centre circle in order to move along your pathway.

Your Pathway:

- Language profile A + B + C;
- Using technology;
- Task #2/3;
- Virtual background;

Set the *laith Gwaith/learner* badge as virtual background

Tutorial/Help





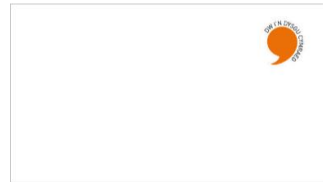
The diagram illustrates a pathway for setting a virtual background. It starts with a computer monitor displaying a blue background with a white silhouette of a person. A blue circle with a hand cursor and the text 'How?' connects this to another computer monitor displaying a blue background with a white silhouette of a person. The pathway is represented by a blue line connecting the two monitors.

An example of a task.

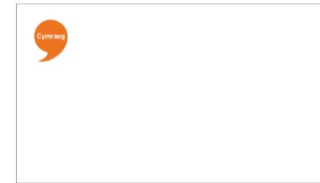
Here are different options for you to download. Your organisations might have created corporate backgrounds. The ones *within* The ARFer Map are only suggestions.

Your Pathway:

- Language profile A + B + C;
- Using technology;
- Task #2/3;
- Virtual background;
- How?



Click *beneath* a/the picture(s) below to open in your web browser in order to download



Tutorial/
Help



How to
download
pictures
(Windows PC)
and set them as
virtual
background

An example of a task.

As the text at the top of the screen indicates, you can click below any image in order to open the image in your web browser and download.


In order to do this, it is important that you place your cursor beneath the relevant image, yet above the blue line, as the images illustrate.

Your Pathway:

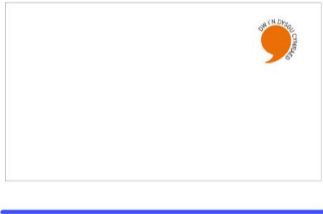
- Language profile A + B + C;
- Using technology;
- Task #2/3;
- Virtual background;
- How?


Click *beneath* a/the picture(s) below to open in your web browser in order to download

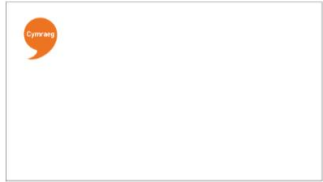
Tutorial/Help





How to download pictures (Windows PC) and set them as virtual background





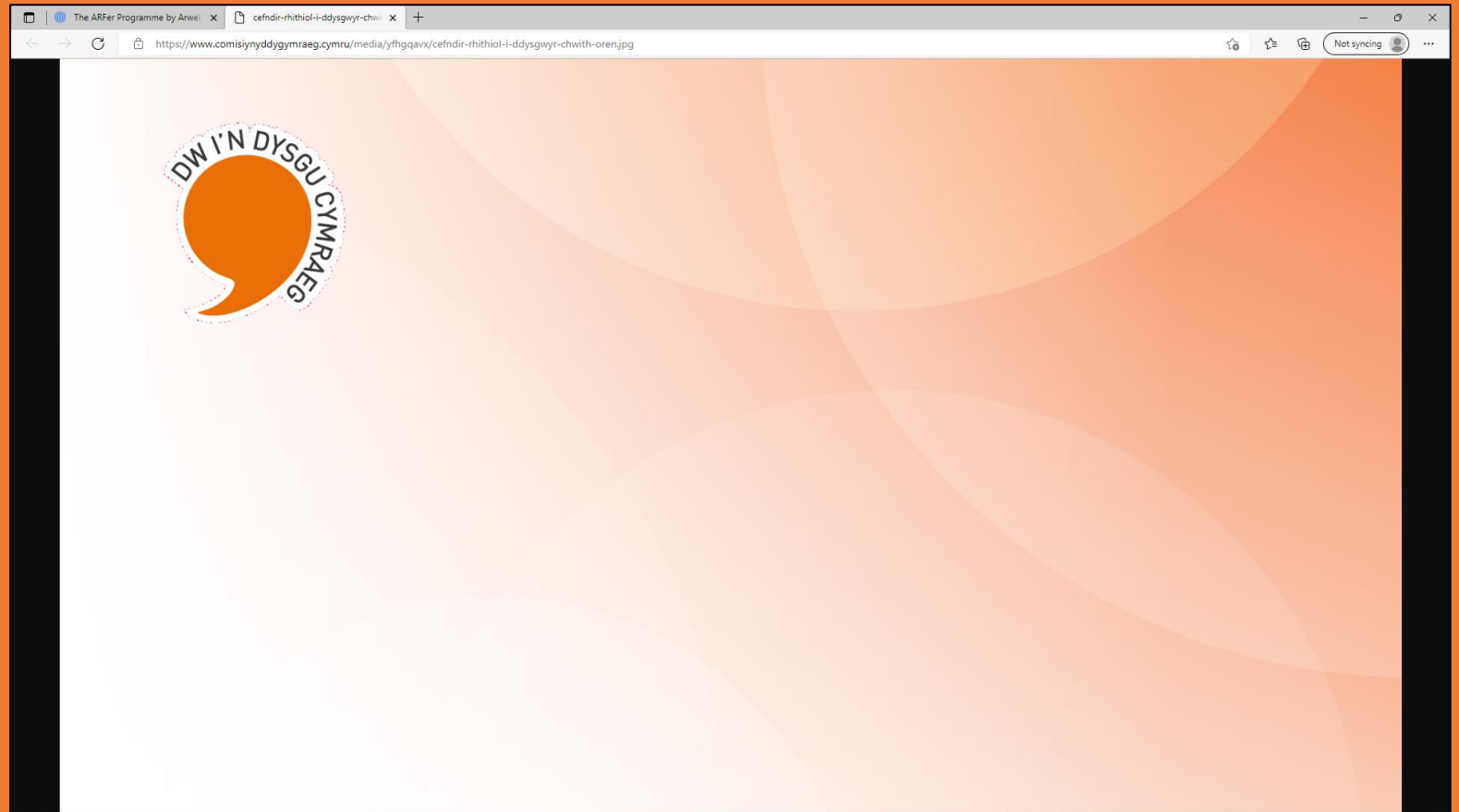






An example of a task.

Here is the relevant image opened
in a web browser ready for
download after clicking the link.

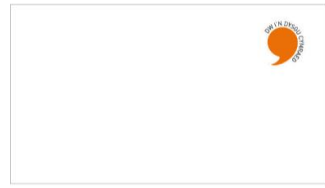


You will also see a blue circle with white text offering help to set a virtual background.

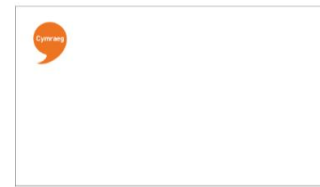
Click within the blue circle should you wish want more help.

Your Pathway:

- Language profile A + B + C;
- Using technology;
- Task #2/3;
- Virtual background;
- How?



Click *beneath* a/the picture(s) below to open in your web browser in order to download



Tutorial/
Help



How to
download
pictures
(Windows PC)
and set them as
virtual
background

Here are videos that can help you complete the task.

Click on the arrow/play symbol in the middle of the video in order to view the video.

Your Pathway:

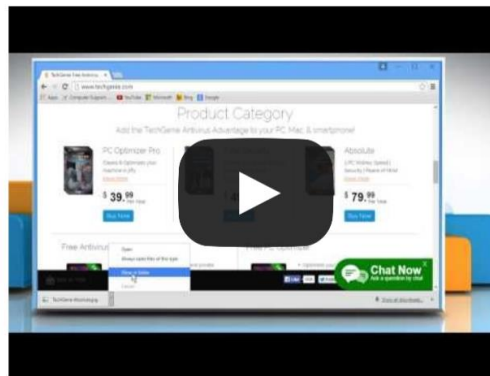
- Language profile A + B + C;
- Using technology;
- Task #2/3;
- Virtual background;
- How?
- Download + set.

Downloading pictures and setting them as virtual background (Windows PC)



Tutorial/
Help

How to download
🔗 pictures 🔗



How to set pictures as
🔗 virtual background 🔗



Feedback Survey

You will see this QR code somewhere on each page that includes a task.

You will open a survey in order to provide feedback on that task by scanning this QR code with the camera on your smartphone or tablet.

It is also possible to click beneath the QR code in order to open the survey in your web browser.



Remember to place your curses beneath the QR code, yet above the blue line, as the image illustrates.

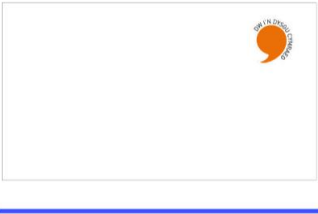
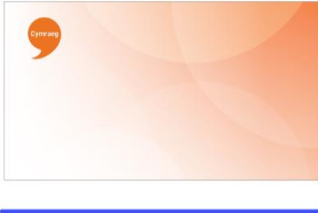


Your Pathway:

- Language profile A + B + C;
- Using technology;
- Task #2/3;
- Virtual background;
- How?

Click *beneath* a/the picture(s) below to open in your web browser in order to download

Tutorial/Help

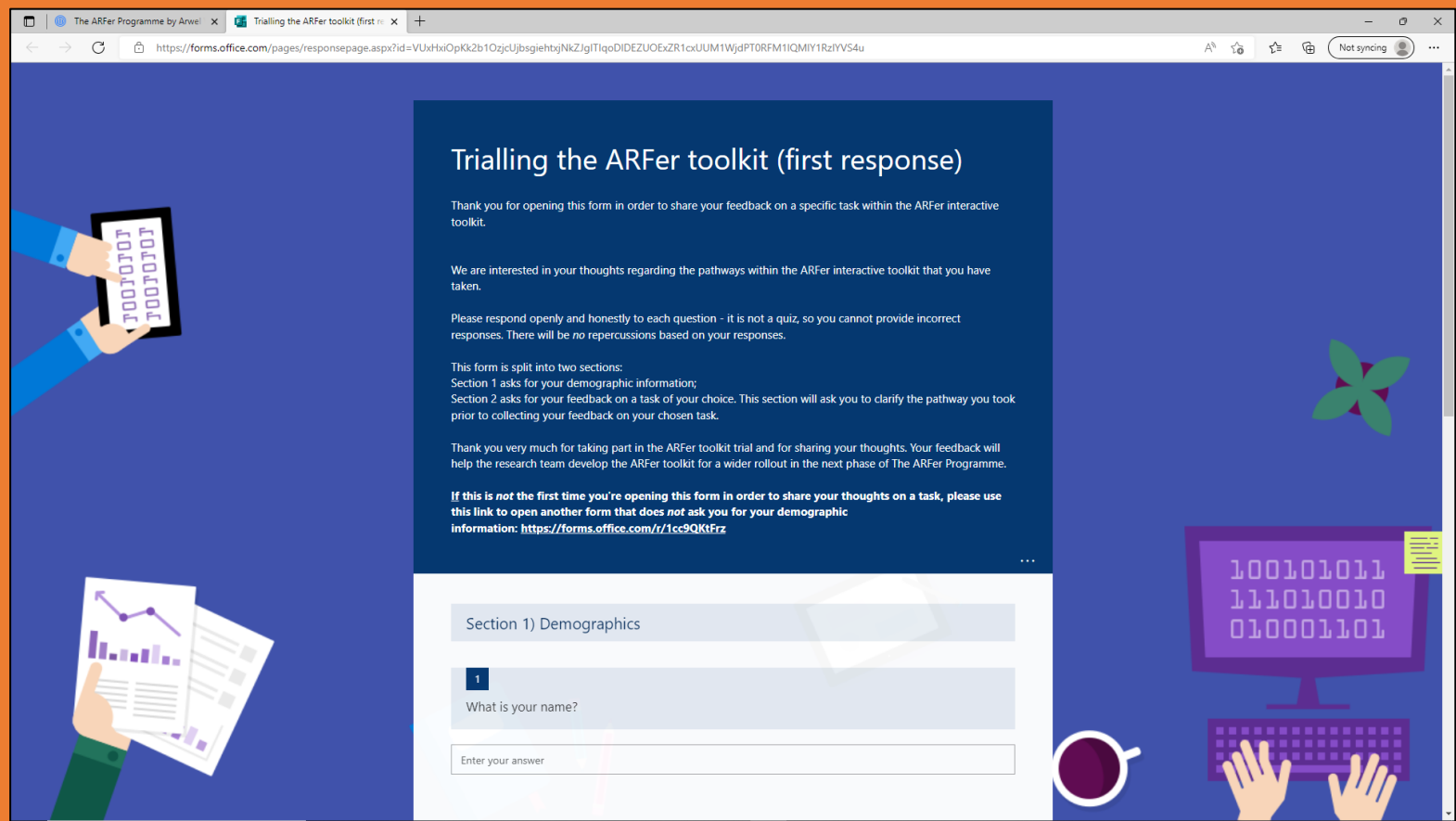





How to download pictures (Windows PC) and set them as virtual background

Feedback Survey

Here is the survey opened in a web browser ready to collect responses in order to share feedback on a specific task after clicking the link.

We would be very grateful to obtain your feedback!



The screenshot shows a web browser window with two tabs: 'The ARFer Programme by Anwei' and 'Trialling the ARFer toolkit (first response)'. The address bar shows a URL from forms.office.com. The survey page has a dark blue header with the title 'Trialling the ARFer toolkit (first response)'. Below the title, there is a thank you message and instructions for respondents. The survey is divided into two sections: Section 1 (Demographics) and Section 2 (Feedback on a task). Section 1 is currently visible, asking for the respondent's name. The page is decorated with illustrations of a hand holding a tablet, a hand holding a document with a line graph, a computer monitor displaying binary code, and a hand typing on a keyboard.

Trialling the ARFer toolkit (first response)

Thank you for opening this form in order to share your feedback on a specific task within the ARFer interactive toolkit.

We are interested in your thoughts regarding the pathways within the ARFer interactive toolkit that you have taken.

Please respond openly and honestly to each question - it is not a quiz, so you cannot provide incorrect responses. There will be *no* repercussions based on your responses.

This form is split into two sections:
Section 1 asks for your demographic information;
Section 2 asks for your feedback on a task of your choice. This section will ask you to clarify the pathway you took prior to collecting your feedback on your chosen task.

Thank you very much for taking part in the ARFer toolkit trial and for sharing your thoughts. Your feedback will help the research team develop the ARFer toolkit for a wider rollout in the next phase of The ARFer Programme.

If this is not the first time you're opening this form in order to share your thoughts on a task, please use this link to open another form that does *not* ask you for your demographic information: <https://forms.office.com/r/1cc9QKtFrz>

Section 1) Demographics


1

What is your name?

Enter your answer

We hope that this guide has given you a taste of what The ARFer Map is and how to use it, and that you will enjoy going through the tasks at your own pace.

Your Pathway:

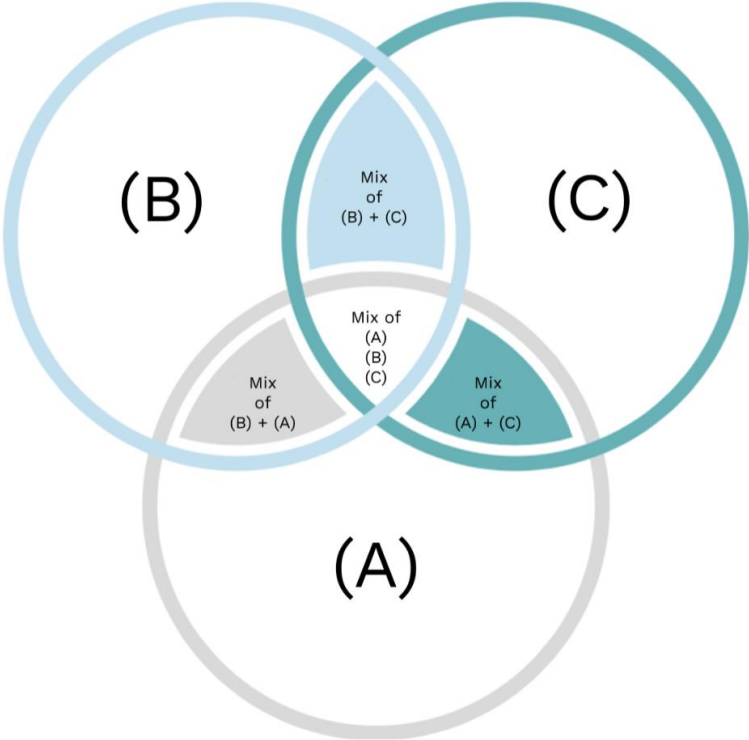


(A)
Understand general conversations in Welsh.

(B)
Understand approximately 50% of conversations, but lack confidence in using Welsh.

(C)
At the beginning of the Welsh language journey.

The Language Profile of the Team



Mix of (B) + (C)

Mix of (A) + (B) + (C)

Mix of (B) + (A)

Mix of (A) + (C)

Tutorial/
Help

Video Tutorial

Remember that there is also a video tutorial that guides you through using The ARFer Map available. You can open a Welsh version or an English version of the tutorial with the links below, or scan the QR code with a smartphone or tablet (remember that you can also view the tutorial by clicking on the orange box within The ARFer Map).

- [Welsh Version](#)
- [English Version](#)

Tiwtorial Pecyn Rhyngweithiol ARFer



Tutorial: ARFer Interactive Toolkit



Feedback

If you wish to share your experience of any element of The ARFer Resource Pack, or suggest changes, what to remove or add, or should you have any questions regarding trialling the resource pack at any time, please do not hesitate to complete the feedback survey.

You can open a Welsh version or an English version of the feedback survey with the links below, or scan the QR code with a smartphone or tablet (remember that you can also open the survey within The ARFer Map on the task pages).

- [Welsh Version](#)
- [English Version](#)

Ffurflen Adborth ARFer



ARFer Feedback Survey



Contact Us

Of course you are welcome to email the team to discuss The ARFer Programme:

arfer@bangor.ac.uk

Thank you very much for your interest in The ARFer Programme.

Best of luck with trialling The ARFer Resource Pack. We look forward to hearing about your experience!

- Dr Lowri Angharad Hughes,
The ARFer Programme
Director.
- Arwel Tomos Williams,
The ARFer Programme
Researcher.

